



Code of the Graduate and Professional Student Government 2022.B

Table of Contents

Table of Contents	i
References	i
Miscellany	ii
Title I – Organizational Provisions	1
Title II – The Legislative Branch	4
Title III – The Executive Branch.....	20
Title IV – The Judicial Branch	32
Title V – The Comptroller	41
Title VI – Ethics.....	43
Title VII – Elections	46
Title VIII – Travel Awards.....	58
Title IX – Financial Regulations.....	67
Title X – Summer Governance.....	77
Appendix A – Currently Recognized Representative Units	
Appendix B – Recommended Sanctions for Board of Elections Violations	
Appendix C – Travel Awards	
Appendix D – Financial Regulations	
Appendix E – Standing Rules of the Graduate and Professional Student Government Senate	
Appendix F – Record of Changes	

References

(a)	Student Constitution
(b)	Joint Code
(c)	Instrument of Student Judicial Governance
(d)	University of North Carolina – Chapel Hill Policy on Discrimination, Harassment, and Related Misconduct.
(e)	University of North Carolina – Chapel Hill Policy on Allowable Travel Expenses, Lodging, and Per Diem Rates
(f)	University of North Carolina – Chapel Hill Policy on Transportation Expenses (Including Mileage Rates)

Miscellany

Citing	<ul style="list-style-type: none"> - This Code shall be cited initially as follows: Title; GPSG Code; Section Identifier; and Year (e.g. I GPSG Code § 1.000 (2020)) <ul style="list-style-type: none"> o For all other subsequent citations, the Code shall be cited as follows: Title; GPSG Code; and Section Identifier (e.g. II GPSG Code § 2.105) o Subsections will be identified by Arabic numerals or letters enclosed in parenthesis as found within this Code (IX GPSG Code § 2.302(A)(1)(d) etc.). - Initial citing of appendices will be as follows: GPSG Code; Appendix; Section Identifier; Year (e.g. GPSG Code Appx. A-1001 (2020)) <ul style="list-style-type: none"> o For all other subsequent citations, appendices shall be cited as follows: GPSG Code; Appendix; and Section Identifier (e.g. GPSG Code Appx. B-1002). o Subsections will be identified by Arabic numerals or letters enclosed in parenthesis as found within the respective appendix (GPSG Code Appx. C-2001(A)(1)(c) etc.)
Modification of Existing Sections	<ul style="list-style-type: none"> - Should a section within this Code be modified, substantially or otherwise, a hyphenated number shall be appended to the original section number (e.g. V GPSG Code § 3.104 to V GPSG Code § 3.104-1, 2, etc.) and the legacy section shall be deleted.
Addition of Further Sections	<ul style="list-style-type: none"> - Should an additional section be adopted within this Code, the section shall be designated with an alpha character and placed in logical order with existing sections (e.g. IV GPSG Code § 2.402-A, B, etc. would be placed between § 2.402 and § 2.403)
Audits	This Code shall be reviewed annually by the Senate Rules and Judiciary Committee for any necessary changes or edits, and a complete revision shall be executed every five years.
Cancellation	Upon publishing of this Code (or upon any future iteration), any prior versions are cancelled.
Enumeration of Future Editions	<p>Future enumerations of this Code shall be as follows:</p> <ul style="list-style-type: none"> - Annual revisions shall be designated by the year in which the Code was originally published, and an alpha character corresponding to the year in which the Code was audited (e.g. the 2024 audit of the 2020 Code will be designated as GPSG Code (2020.D)). - Comprehensive revisions of the Code will adopt the year in which the Code was comprehensively revised (e.g. the 2025 revision of the 2020 Code will be redesignated as GPSG Code (2025)).
Appendix F	Appendix F lists changes made through each revision cycle, or upon adoption of an Amendment or Amendments; and that upon such change, the legacy appendix will be deleted from the Code and archived.
Red Text	Red text throughout this Code indicates that additional information is contained in an Appendix.
Blue Text	Blue text throughout this Code indicates the presence of amended or new content, to be refreshed upon each new significant change.

Title I – Organizational Provisions

1.000	Foundational Principles of the Organization	2
1.001	The Name of the Graduate and Professional Student Government	2
1.002	The Mission of the GPSG	2
1.002-A	Vision	2
1.002-B-1	Primary Objectives	2
1.101	Principles of Diversity	2
1.102	Principles of Free Speech	2
1.201-1	General Powers of the GPSG	2
1.202	Operational Structure of the GPSG	2
2.000	Membership and Representation	3
2.001	Membership within the GPSG	3
2.002	Eligibility to Vote	3

1.000	Foundational Principles of the Organization
--------------	--

Title I – Organizational Provisions

1.001	The Name of the Graduate and Professional Student Government
	The name of the graduate and professional student government at the University of North Carolina—Chapel Hill (UNC-CH) shall be the Graduate and Professional Student Government (hereinafter “the GPSG”)
1.002	The Mission of the Graduate and Professional Student Government
	The GPSG empowers graduate and professional students to ensure current educational, occupational, and social conditions are conducive to achieving their professional, academic, and personal goals.
1.002-A	Vision
	All graduate and professional students at the University of North Carolina at Chapel Hill will have a voice in institutional affairs and have their concerns and needs met.
1.002-B-1	Primary Objectives
	<p>GPSG shall fulfill its mission and strive toward its vision by:</p> <ul style="list-style-type: none"> A. Serving as a deliberative body where students can come together and identify priorities; B. Ensuring access to and awareness of support and resources C. Leveraging its unique position as an elected body for all graduate and professional students to advocate for graduate and professional student interests before the entire University community and other governing bodies of the University System. GPSG also actively advocates for GAP students with Local, State, and Federal Governments; and that D. Working to further the University of North Carolina at Chapel Hill as a center for academic excellence that strives to promote equity of opportunity and advance an anti-racist agenda within its own institution and across the state of North Carolina and beyond.
1.101	Principles of Inclusivity
	The GPSG is an inclusive body. As such, it shall not discriminate in matters of position, policy, or financial allocations (including travel awards, appropriations, or other allocations) on the basis of age, color, disability, national origin, race, religion, sex, sexual orientation, veteran status, gender, or gender expression, identity, or information.
1.102	Principles of Free Speech
	The GPSG is committed to upholding free speech at all GPSG-sponsored events and will not discriminate on the basis of ideological differences in the disbursement of student fees in accordance with University policy and state law.
1.201-1	General Powers of the Graduate and Professional Student Government
	The GPSG shall have all powers necessary and proper to effect the performance of its duties under reference (a) and this Code.
1.202	Operational Structure of the Graduate and Professional Student Government
	<p>The formal operational structure of the GPSG shall be comprised of three bodies, each holding distinct duties and responsibilities. These bodies shall be called:</p> <ul style="list-style-type: none"> A. The Executive Branch; B. The Legislative Branch; and C. The Judicial Branch

2.000	Membership and Representation
--------------	--------------------------------------

Title I – Organizational Provisions

2.001	Membership within the Graduate and Professional Student Government
	Every duly-enrolled graduate and professional student at UNC-CH is a member of the GPSG and a Representative Unit (RU).
2.002	Eligibility to Vote
	No duly-enrolled graduate or professional student at UNC-CH represented by an RU shall be required to pay dues or register as a member with the representing RU as a prerequisite to vote on GPSG business.

Title II – The Legislative Branch

1.000	Structure of the Legislative Branch	5
1.001	The Graduate and Professional Student Government Senate	5
1.002	The Powers and Duties of the Senate	5
1.101	Definition of a Representative Unit	5
1.102	Currently Recognized Representative Units	5
1.103	Establishment of Additional Representative Units	5
1.104	Modification of Existing Representative Units	6
1.105	Disestablishment of Existing Representative Units	6
1.106	Duties of a Representative Unit	7
1.201	Senators per Representative Unit	7
1.202	Senate Terms	7
1.203	Responsibilities of Senators	7
2.000	Operations of the Senate	9
2.001-1	Legislative Sessions of the Senate	9
2.002	Emergency Meetings	9
2.003	Enumerating Legislation of a Session	9
2.101	Quorum	9
2.102	Voting	9
3.000	The President Pro Tempore	11
3.001	Term of the President Pro Tempore	11
3.002-1	Duties of the President Pro Tempore	11
3.003	Election of the President Pro Tempore	11
3.004	Removal of the President Pro Tempore	11
3.005	Miscellany Regarding the President Pro Tempore	12
3.006	President Pro Tempore of the Summer Governance Session	12
3A.000	Senate Legislation	13
3A.001	General Bills	13
3A.002	Amendments to the Joint Code or Independent Agency Bylaws	13
3A.003	Amendments to the Instrument of Judicial Governance	13
3A.004	Amendments to the Student Constitution	13
3A.005	Resolutions	14
4.000	Senate Committees and Committee Appointments	15
4.001-1	Standing Committees	15
4.002-1	The Powers of Standing Committees	15
4.003	The Duties of Standing Committees	17
4.004	Selection and Membership of Standing Committees	17
4.005	Committee Chairs	17
4.006	Recall and Replacement of a Committee Member	18
4.101	Power to Establish Select or Ad-Hoc Senate Committees	18
4.102	Organization of Select or Ad-Hoc Senate Committees	18
4.201	The “Future of the GPSG Committee”	18
4.202-1	Senate Appointees to the Joint Governance Council	19

1.000	Structure of the Legislative Branch
--------------	--

1.001	The Graduate and Professional Student Government Senate
	The legislative power of the GPSG shall be invested in the Graduate and Professional Student Senate (hereinafter “the Senate”), a unicameral body consisting of one or more members from established Representative Units (RUs).
1.002	Powers and Duties of the Senate
	<p>A. The Senate shall have the responsibility and authority to:</p> <ol style="list-style-type: none"> (1) Draft, review, and approve legislation consistent with Article 3A of this Code; (2) Establish additional RUs; (3) Approve all codified Presidential appointments by a 2/3ds vote of members present; (4) Recall Presidential appointments; (5) Impeach the Student Body President in accordance with Article II, § 7 of the Constitution; (6) Approve referenda for student body elections consistent with Article VIII of the Constitution; and (7) Appoint members to the Joint Governance Council.
1.101	Definition of a Representative Unit
	An RU is one of the departments or programs recognized as a member of the Senate
1.102	Currently Recognized Representative Units
	<i>Currently recognized RUs may be found in Appendix A § A-1001 – A-13001.</i>
1.103	Establishment of Additional Representative Units
	<p>A. A formal petition shall be submitted to the Senate requesting the establishment of an additional RU.</p> <ol style="list-style-type: none"> (1) This petition shall be submitted in writing to the President of the Senate, and presented to the Senate in the form of a bill; (2) This petition shall include: <ol style="list-style-type: none"> a. The University-recognized name of the department or program requesting a new RU; b. The college to which it belongs; c. A description of the degree program or department; d. The estimated number of constituents who will be represented; e. Any potential overlap with existing RUs, and/or the manner in which the interests of the petitioning group’s interests are currently represented within the Legislature; and f. A rationale why the current representative structure does not adequately meet the needs of the constituents who would be represented under the new RU, and/or how these constituents will benefit from the addition of the new RU. (3) The petition shall be accompanied by a statement from a department chair, director of graduate studies, or equivalent University administrator acknowledging the existence of the program and affirming that the general information concerning the department or program represented in the petition is correct. <p>B. The addition of new RUs shall be approved by a 2/3ds affirmative vote of the RUs present at a duly-called meeting of the Senate.</p> <p>C. Unless quorum is not met, the issue of adding a new RU shall be decided at the meeting in which it is introduced, and shall not be tabled for a future meeting.</p> <p>D. Upon approval of the new RU by the Senate, and their addition to the roster of recognized RUs, the President of the Senate shall submit a</p>

	<p>request on their behalf to the Board of Elections (BoE) to hold an election for the selection of their senator(s).</p> <ol style="list-style-type: none"> (1) The election of the new senators shall occur prior to the next meeting of the Senate. (2) If this is not possible, the new RU may appoint a temporary representative to advocate for their interests at the next meeting of the Senate. (3) This option may only be exercised once, and for a term not to exceed 30 days.
1.104	Modification of Existing Representative Units
	<ol style="list-style-type: none"> A. The name of an RU shall be changed by: <ol style="list-style-type: none"> (1) Petition when their department or program has adopted a new name; (2) When the name of an RU will change the nature of the constituency represented by an existing RU; or (3) The addition of a new RU requires a change in nomenclature to differentiate the units from each other. B. The petition shall be submitted in writing to the President of the Senate. <ol style="list-style-type: none"> (1) The petition shall include: <ol style="list-style-type: none"> a. The GPSG-recognized name of the RU; b. The requested name change; c. The reason for the name change; and d. Any potential impact on the RUs representation of its constituents. (2) The petition shall be accompanied by a statement from a department chair, director of graduate studies, or equivalent University administrator acknowledging the need for the name change in accordance with departmental or program changes. (3) Upon receipt of the petition, the President of the Senate shall: <ol style="list-style-type: none"> a. Authorize the change and record it in the records of the GPSG if the change does not significantly impact the nature of the RUs representation in the Senate. b. Forward the petition to the Senate in the form of a bill if the name change significantly impacts the nature of the RUs representation. c. Passage of such bills shall require a 2/3ds affirmative vote of the RUs present at a duly-called meeting of the Senate.
1.105	Disestablishment of Existing Representative Units
	<ol style="list-style-type: none"> A. An RU shall be removed from the list of recognized RUs if the program or department is: <ol style="list-style-type: none"> (1) Discontinued by the University; or (2) The nature of the department or program substantially changes from that which was originally petitioned for recognition as an RU.¹ B. An amendment to the list of recognized RUs shall be presented to the Senate via a bill. This bill shall include: <ol style="list-style-type: none"> (1) A detailed justification for the removal of the RU; and (2) If members of the RU at issue will remain at the university, a plan to ensure their fair representation in the Senate through an existing or new RU. C. The amendment shall be accompanied by a supporting statement from a department chair, director of graduate studies, or equivalent University

¹ E.g. the movement of a degree program under another program, wherein the original program no longer exists as an independent program.

	<p>administrator acknowledging the change in the departmental/program structure.</p> <p>D. Passage of the bill shall require a 2/3ds affirmative vote of the RUs present at a duly-called meeting of the Senate.</p> <p>E. Removal of RUs from the Senate Rolls shall only be done via petition under the circumstances herein described, and only if the affected graduate and professional students will still receive representation through another department or program.</p>
1.106	Duties of a Representative Unit
	<p>RUs shall:</p> <p>A. Provide a Senator (or Senators) to represent the interests of their members in the Senate and to the University as a whole;</p> <p>B. Provide a forum for discussion within their department or program of matters of concern to the GPSG;</p> <p>C. Appropriate and account for funds appropriated by the Senate to the group in accordance with the purpose of the appropriation and regulations within this Code; and</p> <p>D. Ensure that their constituencies are informed of all upcoming elections in which they may participate, including, but not limited to:</p> <ol style="list-style-type: none"> (1) The election of the Student Body President; (2) The election of the GPSG President; (3) The election of senators; (4) Votes concerning referenda.
1.201	Senators per Representative Unit
	Each RU shall elect at least one Senator to the Senate, and may elect one additional Senator as co-Senator should the RU desire.
1.202	Senate Terms
	<p>A. The term of a Senator elected in the Spring general election begins after the first Tuesday of April in the year of their election and concludes upon the first Tuesday of April in the subsequent year.</p> <p>B. The term of a Senator elected in the Fall general election begins on the first Tuesday of September and concludes upon the first Tuesday of April in the subsequent year.</p> <p>C. Paragraphs (A) and (B) only apply to Senators serving one-year terms. If a Senator is serving a multi-year term, their terms shall begin in the same manner as a senator serving a one-year term and shall conclude in the same manner, provided that their term concludes in the year in which their multi-year term ends.</p> <p>D. The length of a Senator's term shall be determined by the RU, pursuant to Title VII of this Code.</p> <p>E. Senators filling vacant or vacated seats during a term shall serve for the duration of the term held by the incumbent they replaced.</p> <p>F. If an emergency is called after the regular April meeting is adjourned, the newly-elected Senators and any Senators continuing into subsequent years of their term shall be considered currently in office for the purposes of determining quorum, and they shall have the responsibility of representing their units at the emergency meeting, if available.</p>
1.203-1	Responsibilities of Senators
	<p>A. Senators shall be responsible for attending all duly-called meetings of the Senate and faithfully representing the interests of their respective RUs.</p> <p>B. If a RU has co-Senators, they shall be responsible for ensuring that at least one of them are present at any duly called meeting of the Senate.</p>

Title II – The Legislative Branch

	<p>C. Senators shall make every effort to provide notification to the RU of the activities and events of the GPSG.</p> <p>D. If appointed to a Senate Committee, a Senator shall be responsible for attending any duly-called meeting of that committee and performing any duties required to complete committee service.</p> <p>E. Each RU represented by no fewer than one Senator shall hold public town hall meetings at least one time per calendar year, with the following stipulations:</p> <p>(1) The meeting minutes must be reported to the SoGAPS Committee as soon as possible after the town hall. Minutes must be received prior to the final SoGAPS Committee meeting of the legislative session; and</p> <p>(2) Senators may request GPSG funding for their town hall from the Finance Committee.</p>
--	--

2.000	Operations of the Senate
2.001-1	Legislative Sessions of the Senate

	<p>A. The duration of a Senate session shall be from the first Tuesday in September until the second Tuesday in April of the subsequent year.</p> <p>B. A Senate session shall consist of at least eight meetings of the full Senate, called by the Senior Vice President and held on the first Tuesday of the month.²</p> <p>C. The Senior Vice President and the President Pro Tempore shall have the power to cancel and reschedule meetings of the GPSG Senate in the event of circumstances which pose a significant threat to attaining quorum; and that</p> <p>D. The Senior Vice President shall reschedule Senate meetings for the Tuesday following a cancelled meeting.³</p> <p>E. Meetings which cannot be rescheduled for the following Tuesday shall be rescheduled at the discretion of the Senior Vice President based on availability of an appropriate venue or availability of an adequate and accessible online conferencing platform.</p> <p>F. Rescheduled meetings of GPSG Senate will be communicated to the Senate, with at least two email notifications, as soon as possible, but no later than three (3) days prior to the newly scheduled meeting.</p>
2.002	Emergency Meetings
	<p>A. Emergency meetings of the full Senate shall be held upon the request of the Senior Vice President or upon a petition signed by 15 percent of current Senators. Such an emergency meeting shall be held no sooner than three days after the call for the meeting</p> <p>B. In the event an emergency meeting is called after the regular April meeting is adjourned, legislation in the form of resolutions to address current issues affecting the constituency, or in the form of bills to confirm appointments for vacancies which would be detrimental to the constituency if left unfilled, is permissible.</p> <p>C. If legislation is to be considered at an emergency meeting after the regular April meeting is adjourned, it shall be considered by Summer Governance prior to its introduction on the Senate floor.</p>
2.003	Enumerating Legislation of a Session
	Legislation produced by a Senate session shall be enumerated in a hyphenated format, in that the Senate session will be followed by a three-digit bill number (e.g. Bill 51-001).
2.101	Quorum
	<p>A. Quorum in a regular meeting of the Senate shall be established by the presence of a simple majority of all established RUs.</p> <p>B. Quorum in an emergency meeting of the Senate shall be established by the presence of a simple majority of RUs <i>with a Senator currently in office</i>.</p>
2.102	Voting
	<p>A. Each RU is allowed only one vote per issue during a Senate proceeding.</p> <p>B. Any Senator representing an RU requesting appropriated funds is precluded from voting either in committee or in the full Senate on matters regarding that appropriation request, unless the requests for the relevant cycle are considered by the Senate as a group.</p> <p>C. Any Senator requesting a Travel Award is precluded from voting either in committee or in the full Senate on matters regarding that appropriation</p>

² Excepting those months in which the University's general calendar, or University events—including the suspension of operations—interfere with this schedule.

³ Excepting those months in which University events interfere with this schedule.

Title II – The Legislative Branch

	request, unless the requests for the relevant cycle are considered by the Senate as a group.
--	--

3.000	The President Pro Tempore
3.001	Term of the President Pro Tempore
	The President Pro Tempore shall serve in this office following their election and until adjournment of the April meeting of the year of their election.
3.002-1	Duties of the President Pro Tempore
	<ul style="list-style-type: none"> A. The President Pro Tempore shall serve on the Hearing Committee B. The President Pro Tempore shall also serve as an Ex Officio member of the following committees: <ul style="list-style-type: none"> (1) The Student Advisory Committee to the Provost; (2) The Student Fee Audit Committee; (3) The GPSG Oversight and Accountability Committee; and (4) The Future of the GPSG Committee C. The President Pro Tempore shall be the presiding member of the Senate when the Senior Vice President is absent, or when the Senior Vice President designates the President Pro Tempore to be the presiding member. D. The President Pro Tempore shall keep a list of speakers during Senate meetings to facilitate the recognition of said speakers.
3.003	Election of the President Pro Tempore
	<ul style="list-style-type: none"> A. Prior to the first Senate meeting of the year (but after the fall general elections) any Senator may self-nominate to be the President Pro Tempore of the Senate. B. If no Senator is nominated, the President Pro Tempore shall be determined pursuant to reference (e). C. No more than three days, and no less than one day, before the September Senate meeting, Senators who self-nominated for the position of President Pro Tempore shall send a short statement—not to exceed 500 words—to the Senate with a description of their platform, qualifications, and any other message they wish to send. D. The Senior Vice President shall facilitate the communication of the candidates' platforms to the Senate E. At the September meeting, a ballot election shall be held, during which: <ul style="list-style-type: none"> (1) Each nominated Senator may give a brief speech, not to exceed two minutes, in support of their candidacy; and (2) Each RU shall cast one vote for a nominated Senator; (3) If no candidate receives a majority vote, then the top two candidates shall participate in a run-off, during which each candidate may speak for an additional minute in support of their candidacy; (4) Each RU shall cast one additional vote for these run-off candidates; (5) The Senator receiving the majority of votes after the run-off shall be the President Pro Tempore.
3.004	Removal of the President Pro Tempore
	<ul style="list-style-type: none"> A. The President Pro Tempore shall be removed from office by the Senate when: <ul style="list-style-type: none"> (1) A quorum is established under § 2.101 of this title; and (2) 2/3ds of the Senators present vote to remove the President Pro Tempore B. In case of removal, a new election shall be held at the next Senate meeting. C. For this particular election, the Senate may adopt such rules and regulations regarding the conduct of this election as they see fit.

3.005	Miscellany Regarding the President Pro Tempore
	<p>A. The President Pro Tempore shall be entitled to compensation as provided in Title IX of this Code.</p> <p>B. The President Pro Tempore is still considered a sitting Senator, and may vote on any legislation as any other Senator.</p> <p>C. The President Pro Tempore (those of both the summer and regular sessions) shall take an oath office consistent with § 141 of reference (b).</p>
3.006	President Pro Tempore of the Summer Governance Session
	<p>A. At the last meeting of the Senate’s session, a Senator not graduating in May or August may self-nominate themselves to serve as President Pro Tempore during the Summer Governance Session.</p> <p>B. If no Senator is nominated, the Chair of the Summer Governance Committee shall become the President Pro Tempore.</p> <p>C. If more than one Senator is nominated, the nominees shall give a brief speech in support of their candidacy.</p> <p>D. The election of the President Pro Tempore shall then proceed as given in § 3.003(E) of this Title.</p> <p>E. The President Pro Tempore of the Summer Governance Committee shall be an ex officio member of the Summer Governance Committee, provided § 3.006(B) of this Title does not apply. The President Pro Tempore shall also perform such other duties as required.</p> <p>F. The term of the President Pro Tempore of the Summer Governance Session shall begin at the adjournment of the April meeting and shall continue until the election of the President Pro Tempore at the subsequent September meeting of the Senate.</p>

3A.000	Senate Legislation
3A.001	General Bills
	All legislation creating or affecting a change in this Code or other body of law within the legislative power of the Senate, or providing for the budgeting or appropriation of funds entrusted to the GPSG, or setting the rate of certain fees assessed to all graduate and professional students as authorized by the Board of Trustees, shall be presented in the form of a General Bill. Such Bills shall be adopted by the Senate upon a majority vote of members present and voting. Thereafter, it shall be signed by the Senior Vice President and transmitted to the President. If the President approves, the President shall sign it and it shall become law. If the President does not approve, the President shall return the Bill with objections, together with a veto message stating reasons for such objections, to the Senate. Thereafter the Senate may reconsider the Bill, and if after such reconsideration two thirds (2/3) of members present and voting adopt the Bill, it shall become law, notwithstanding the objections of the President.
3A.002	Amendments to the Joint Code or Independent Agency Bylaws
	All legislation creating or affecting a change in the Joint Code of Student Government (hereinafter “the Joint Code”) or of the bylaws of any Independent Agency of Student Government, shall be presented in the form of a Joint Bill. Such Bills shall be adopted by the Senate upon a two-thirds (2/3) vote of members present and voting. Thereafter it shall be signed by the Senior Vice President and President Pro Tempore of the Senate and transmitted to the Speaker of the Undergraduate Senate and the Chair of the Joint Governance Council. The Bill shall become law upon concurrence of either the Undergraduate Senate or the Joint Governance Council, in accordance with their laws.
3A.003	Amendments to the Instrument of Judicial Governance
	<p>A. Amendments Originating in the Senate: All legislation creating or affecting a change in the Instrument of Student Judicial Governance (hereinafter “the Instrument”) shall be presented in the form of an Instrument Amendment. Such amendments shall be adopted by the Senate upon a two-thirds (2/3) vote of members present and voting. Thereafter it shall be signed by the Senior Vice President and President Pro Tempore of the Senate and transmitted to the Chair of the Committee on Student Conduct (hereinafter “COSC”), the Speaker of the Undergraduate Senate, and the Chair of the Faculty Council. The amendment shall become effective when adopted by the Undergraduate Senate and Faculty Council, and signed by the Chancellor, in accordance with Section VII.B.1 of the Instrument.</p> <p>B. Amendments Originating Externally: Upon receipt of a proposed amendment to the Instrument from COSC, the Undergraduate Senate, or the Faculty Council in accordance with Section VII.A of the Instrument, the Senior Vice President shall present the proposal to the Senate in the form of an Instrument Amendment. The amendment shall be adopted by the Senate upon a two-thirds (2/3) vote of members present and voting. Thereafter it shall be signed by the Senior Vice President and President Pro Tempore of the Senate and transmitted to the presiding officer of the originating body.</p>
3A.004	Amendments to the Student Constitution
	All legislation creating or affecting a change in the Student Constitution (hereinafter “the Constitution”), shall be presented in the form of an Amendment. Such amendments shall be adopted by the Senate upon a two-thirds (2/3) vote of members present and voting.

Title II – The Legislative Branch

	<p>A. Any amendment affecting Chapter 3 of the Constitution shall thereafter be signed by the Senior Vice President and President Pro Tempore of the Senate and transmitted to the Chair of the Board of Elections for the initiation of a referendum in accordance with Chapter 3, Article II of the Constitution.</p> <p>B. Any amendment affecting another provision of the Constitution shall thereafter be signed by the Senior Vice President and President Pro Tempore of the Senate and transmitted to the Speaker of the Undergraduate Senate and the Chair of the Joint Governance Council. Upon concurrence of the Undergraduate Senate and the Joint Governance Council, in accordance with their laws, the bill shall proceed to referendum in accordance with Chapter 1, Article VIII of the Constitution.</p>
3A.005	Resolutions
	<p>All legislation expressing the opinion of the Senate on matters of public importance, including the affairs of the University, shall be presented in the form of a Resolution. Such Resolutions shall be adopted by the Senate upon a simple majority vote of members present and voting. Resolutions shall become shall thereafter be signed by the Senior Vice President and President Pro Tempore of the Senate.</p>

4.000	Senate Committees and Committee Appointments
4.001-1	Standing Committees
	<p>The Standing Committees of the Senate shall be:</p> <ul style="list-style-type: none"> A. The Finance Committee; B. The Appropriations Committee; C. The Travel Awards Committee; D. The Rules and Judiciary Committee; E. The Oversight and Accountability Committee; and F. The State of Graduate and Professional Students Committee.
4.002-3	The Powers of Standing Committees
	<ul style="list-style-type: none"> A. Finance Committee <ul style="list-style-type: none"> (1) The Finance Committee shall be responsible for the financial affairs of GPSG, including the annual budget, supplemental finance bills, and general financial regulations, including Title IX of this Code. Specifically, the Committee shall have the responsibility and authority to: (2) Develop and oversee the GPSG annual budget, in consultation with the President and Vice President for Finance. The Finance Committee shall prepare for recommendation to the Senate the annual budget for the following fiscal year, no later than the final meeting of the session; (3) Receive all bills affecting the financial affairs of GPSG—including those affecting the annual budget or proposing amendments to Title IX of this Code—for review, amendment, and approval prior to consideration by the Senate. No bill shall be considered that is not in accordance with University policy or other superseding authority; (4) Establish rules and regulations regarding the budgeting and distribution of funds appropriated by GPSG; (5) Review appeals of departmental allocations and prepare a recommendation to the Senate on final resolution; (6) Hear all matters concerning changes in student fees within the original jurisdiction of the Senate and prepare a recommendation to the Senate; and (7) Process requests from Representative Units for funding for Town Halls. Decisions of the Committee in this regard shall be final and are not subject to review. B. Appropriations Committee <ul style="list-style-type: none"> (1) The Appropriations Committee shall administer funding appropriated by GPSG for the purposes of supporting departments and registered student organizations that are not formally part of GPSG. Specifically, the Committee shall have the responsibility and authority to: (2) Receive all applications by departments and registered student organizations for appropriations from GPSG for review, amendment, and approval prior to consideration by the Senate; (3) Ensure all applications for and funding of appropriations comply with the provisions of Title IX; and (4) Maintain communication with applicants regarding status of their application. C. Travel Awards Committee <ul style="list-style-type: none"> (1) The Travel Awards Committee shall be responsible for administering the Travel Awards appropriated by GPSG, as provided in Title VIII of this Code. Specifically, the Committee shall have the responsibility and authority to:

	<p>(2) Receive all bills affecting Title VIII or other matters pertaining to Travel Awards for review, amendment, and approval prior to consideration by the Senate;</p> <p>(3) Receive all applications for travel awards for review, amendment, and approval prior to consideration by the Senate;</p> <p>(4) Ensure all applications for and funding of travel awards comply with the provisions of Title VIII; and</p> <p>(5) Maintain communication with applicants regarding status of their application.</p> <p>D. Rules and Judiciary Committee</p> <p>(1) The Rules and Judiciary Committee (hereinafter “R&J Committee”) shall be responsible for initial review of legislation affecting the Governing Documents and Presidential appointees. Specifically, the Committee have the responsibility and authority to:</p> <p>(2) Receive all General Bills, Amendments to the Joint Code or Independent Agency Bylaws, Amendments to the Instrument, or Amendments to the Constitution for review, amendment, and approval prior to consideration by the Senate, except that with any amendments the Committee shall preserve the original intent of the author; and</p> <p>(3) Interview all Presidential appointees requiring Senate confirmation and provide a positive or negative recommendation to the Senate; and</p> <p>(4) (3) Conduct an annual review of this Code for any necessary changes and edits and a full audit every five years.</p> <p>E. Oversight and Accountability Committee</p> <p>(1) The Oversight and Accountability Committee (hereinafter “O&A Committee”) shall be responsible for oversight of the officers and agencies of GPSG and all Independent Agencies. Specifically, the Committee shall have the responsibility and authority to:</p> <p>(2) Interview all Presidential appointees requiring Senate confirmation and provide a positive or negative recommendation to the Senate;</p> <p>(3) Request information and reports—to the extent not protected by the Governing Documents of Student Government, University policy, or state or federal law—from any of the following:</p> <p>(4) The President, Executive Officers, or Directors of GPSG,</p> <p>(5) The Graduate and Professional Honor System, or</p> <p>(6) Any Independent Agency of Student Government;</p> <p>(7) Call before the Committee for questioning any of the individuals or representatives of the entities referenced in Subsection (1);</p> <p>(8) Provide a report to the Senate regarding any findings from investigative actions taken pursuant to Subsections (1) and (2), which may include investigating any elected GPSG student representative or Student Body President who is suspected of failing to fulfill their constitutional duties, conducting hearings, gathering evidence, and making recommendations to the Senate for further action, up to and including impeachment;</p> <p>(9) Recommend to the Senate the recall of any Presidential appointee for malfeasance, misfeasance, or nonfeasance;</p> <p>(10) Review all mid-year and annual reports of the Officers, Representatives, and Committees of GPSG; and</p> <p>(11) Conduct two meetings per academic year, one at the beginning of the fall semester and one at the beginning of the spring semester, with representatives from the cabinet and the executive branches to</p>
--	--

	<p>discuss accountability measures and ensure transparency in GPSG operations.</p> <p>F. State of Graduate and Professional Students Committee</p> <ol style="list-style-type: none"> (1) The State of Graduate and Professional Students Committee (hereinafter “SoGAPS Committee”) shall oversee the general outreach and advocacy efforts of the Senate and otherwise promote the interests of graduate and professional students. Specifically, the Committee shall have responsibility and authority to: (2) Receive all proposed Resolutions for review, amendment, and approval prior to consideration by the Senate, except that with any amendments the Committee shall preserve the original intent of the author; (3) Solicit input from graduate and professional students regarding current issues affecting their academic, occupational, and personal wellbeing; and that (4) Coordinate public forums—no fewer than one per semester—for the purpose of allowing graduate and professional students to share concerns and discuss matters of public importance. (5) Provide support, resources, and training to Senators in the coordination of Unit Town Halls.
4.003	The Duties of Standing Committees
	<ol style="list-style-type: none"> A. Each committee shall produce a public agenda and minutes for each meeting B. The Chair of each committee must produce a mid-year and end-of-year report to be submitted to the Executive Board. C. Committee chairs shall provide the Senate with an update at duly-called meetings of the Senate. D. The Committee Chair shall convene the committee no later than 72 hours prior to each regularly scheduled meeting of the Senate.
4.004	Selection and Membership of Standing Committees
	<ol style="list-style-type: none"> A. Standing Committees of the Senate shall comprise of up to seven individuals: <ol style="list-style-type: none"> (1) A Chair; (2) Four Senators; and (3) One or two ex officio members from the Executive Branch. (4) All members, save the ex officio Executive Branch representative(s), hold voting privileges in their respective committees B. Senators may self-nominate for appointment to a committee and shall speak on their qualifications to the Senate for a time not to exceed two minutes. C. Committee members shall be confirmed by a majority vote of the Senate D. Ex officio, non-voting members of Standing Committees shall be appointed as follows: <ol style="list-style-type: none"> (1) The Senior Vice President shall be appointed to the R&J and SoGAPS Committees; (2) The Vice President for Finance shall be appointed to the Finance and Appropriations Committees; (3) The Vice President for Advocacy and Government Affairs shall be appointed to the SoGAPS Committee; (4) The Vice President for Communications shall be appointed to the Travel Awards Committee; (5) The President Pro Tempore shall be appointed to the O&A Committee; and

	(6) The Solicitor General shall be appointed to the R&J Committee
4.005	Committee Chairs
	<p>A. Except for the Travel Awards Committee, each committee shall elect its chair from its membership by majority vote.</p> <p>B. The Travel Awards Committee shall:</p> <ol style="list-style-type: none"> (1) Internally nominate the chair for the subsequent year in their final committee meeting; (2) Present their recommendation in a formal resolution to the Senate in the final Senate meeting of the year; and (3) Shall be approved by a majority vote of the Senate. (4) The approved Chair shall serve for one calendar year following their approval. (5) If a Travel Awards Chair was elected in the spring, yet is unable to serve throughout the entire year, the Senate will nominate a fifth person to the Committee, and the Committee will choose a Chair from among their members. <p>C. Committee Chairs shall only cast a vote to break a tie.</p>
4.006	Recall and Replacement of a Committee Member
	<p>A. A Senator selected to a Senate Committee is obligated to attend duly-called meetings of that committee and to perform the duties necessary for conducting committee business. Failure to do so is considered nonfeasance and is grounds for recall.</p> <p>B. Senators may also be recalled for malfeasance or misfeasance.</p> <p>C. Senators shall be recalled through the following process:</p> <ol style="list-style-type: none"> (1) The committee to which the Senator belongs shall vote and approve (by simple majority) charges to be laid against the Senator to be recalled; (2) The President Pro Tempore shall receive in writing a notification of said charges and vote against the Senator; (3) The President Pro Tempore shall then convene a hearing to consider the merits of the complaint. After deliberation, the committee shall decide either to dismiss the charges or remove the Senator from the committee. <ol style="list-style-type: none"> a. The hearing shall be chaired by the President Pro Tempore. The President Pro Tempore shall only case a vote in the case of a tie; b. The other members of the hearing shall be the sitting chairs of the existing standing, select, and ad-hoc committees of the Senate; c. The Senator may present themselves before the hearing to present a defense, or may otherwise submit a defense in writing. The inability of a Senator to attend the hearing shall not be construed as evidence of nonfeasance, misfeasance, or malfeasance. d. A decision must be reached by a simple majority vote. (4) After this hearing, the Senator may make an appeal of the hearing's decision at the next duly-called meeting of the Senate; and (5) The Senate must fill any vacated committee seat at the next duly-called meeting of the Senate <p>D. If a committee member is unable to fulfill their duties as a Senator and committee member, they shall present a written petition to the President Pro Tempore requesting they vacate their committee seat. Nominations to fill the seat shall be held at the next duly-called Senate meeting.</p>

4.101	Power to Establish Select or Ad-Hoc Senate Committees
	The Senate shall be empowered to establish other committees to study, plan, or otherwise conduct business of the Senate.
4.102	Organization of Select or Ad-Hoc Senate Committees
	Unless the resolution establishing a committee dictates otherwise, select and ad-hoc committees shall follow the general guidelines established for standing committees
4.201	The “Future of the GPSG Committee”
	<ul style="list-style-type: none"> A. The Future of the GPSG Committee (hereinafter “FGC”) shall convene every five years, but the President shall have the power to convene the FGC at any time. B. The Committee shall be composed of the following: <ul style="list-style-type: none"> (1) Five current Senators (one of which shall be the President Pro Tempore) elected by majority vote of the Senate; (2) Five members of the greater graduate and professional student body vetted and selected by the FGC; and (3) Members of the Executive Board C. The FGC shall produce a five-year organizational plan to outline long-term objectives and/or plan projects with a lifespan of more than one year
4.202-1	Senate Appointees to the Joint Governance Council
	<ul style="list-style-type: none"> A. The GPSG’s representatives to the Joint Governance Council (hereinafter “JGC”) shall be appointed during the first Senate meeting of the session B. The Senate’s three seats shall be filled by the Chairs of the Senate Finance, O&A, and the R&J Committees. <ul style="list-style-type: none"> (1) If the Chair is unable to serve as an appointee, the Senate shall choose an alternate member from that same committee to serve. <ul style="list-style-type: none"> a. Senators may self-nominate, and may speak on their qualifications for a time not to exceed two minutes. b. The Senate’s representatives to the JGC shall be elected by a simple majority vote. (2) In the event that the Senate is unable to fill these seats with members from these standing committees, nominations shall be opened up to the Senate at large, following the procedures specified above. (3) The Chairs of the SAC and STAC shall serve as proxies for the JGC and shall represent the Senate when appointed members of the JGC cannot be present at a JGC meeting. C. At the April meeting, the Senate shall appoint three of their members to serve as interim members of the JGC and represent the interests of the Senate within the JGC <ul style="list-style-type: none"> (1) The appointees shall be members of the outgoing session of the Senate, and must not be slated to graduate in the May or August graduation ceremonies. (2) This interim session shall commence with the April Senate meeting and terminate with the subsequent September session. (3) If the STAC Chair has been appointed at the April Senate meeting, they shall serve as a proxy for the interim JGC members.

Title III – The Executive Branch

1.000	Structure of the Executive Branch	21
1.001	Mission of the Executive Board	21
1.002	Membership of the Executive Board	21
1.003	Selection of the Executive Board	21
1.004	Order of Succession	21
1.004-A	Purpose of the Cabinet	21
1.004-B	General Powers and Duties of the Cabinet of Directors	21
1.101	The Cabinet of Directors	22
1.102	Selection of Cabinet Directors	22
2.000	The Executive Board	23
2.001	The President	23
2.101	The Senior Vice President	23
2.201	The Chief of Staff	23
2.301	The Vice President for Advocacy and Government Affairs	23
2.401	The Vice President for Finance	24
2.501	The Vice President for Communications	24
2.601	The Vice President for Diversity and Inclusion	24
3.000	The Cabinet	25
3.001	The Director of Academic Affairs	25
3.002	The Director of Health and Wellness	25
3.003	The Director of Local Relations	25
3.004	The Director of State Relations	25
3.005	The Director of Federal Relations	26
3.006	The Director of Employment Affairs	26
3.007	The Director of Environmental Affairs	26
3.008	The Director of Assessment	26
3.009	The Director of Digital Media	27
3.010	The Director of Social Justice	27
3.011	The Director of Community Engagement	27
3.012	The Director of Safety and Security	27
4.000	Compensation of Executive Officers	29
4.001	Eligibility	29
4.002	Rationale	29
4.101	Recovery of Compensation	29
5.000	Recall of Appointed Members of the Executive Branch	30
5.001	Recall through the Senate	30
5.002	Recall through the Executive Branch	30
5.101	Recall through the Executive Board	30
6.000	Reporting Duties of the Executive Branch	31
6.001	Bi-Annual Executive Reports	31
6.002	Responsibility for Compilation	31

1.000	Structure of the Executive Branch
--------------	--

1.001	Mission of the Executive Board
	The Executive Board shall be responsible for the daily operations of the GPSG and for the preparation of the annual budget.
1.002	Membership of the Executive Board
	<p>The Executive Board shall consist of the following Executive Officers:</p> <ul style="list-style-type: none"> A. The President; B. The Senior Vice President C. The Chief of Staff; D. The Vice President for Advocacy and Government Affairs; E. The Vice President for Finance; F. The Vice President for Communications; and G. The Vice President for Diversity and Inclusion
1.003	Selection of the Executive Board
	<p>The officers of the Executive Board shall be selected and approved in the following manners:</p> <ul style="list-style-type: none"> A. The President shall be elected by the graduate and professional student body through an annual election, in accordance with the rules and guidelines provided in reference (a) and this Code. B. All other executive officers shall be appointed by the President and approved by a 2/3ds vote of the Senate. <ul style="list-style-type: none"> (1) Membership within the Senate shall not be required for consideration of an executive position. (2) Executive officers shall be confirmed by the Senate prior to the end of the academic year, or within four weeks of the incumbent President's inauguration, whichever occurs first.
1.004	Order of Succession
	<ul style="list-style-type: none"> A. The order of succession to the office of the President shall be: <ul style="list-style-type: none"> (1) The Senior Vice President; (2) The Chief of Staff; (3) The Vice President for Advocacy and Government Affairs; (4) The Vice President for Finance; (5) The Vice President for Communications; and (6) The Vice President for Diversity and Inclusion. B. This succession shall be invoked if the President is recalled or otherwise leaves office. C. The succeeding officer shall become Interim President and shall assume all duties and responsibilities until such time as a special election can be held.
1.004-A	Purpose of the Cabinet
	The Cabinet shall be responsible for executing the goals, priorities, and initiatives of the President and Executive Officers, and shall advise the President on matters relevant to their respective functional areas. The Cabinet shall apprise the general student population of information and developments relevant to their academic, occupational, and social wellbeing.
1.004-B	General Powers and Duties of the Cabinet of Directors
	<p>The Cabinet shall exercise the following general powers, not inconsistent with the goals, priorities, and initiatives of the President and Executive Officers, and subject to their oversight:</p> <ul style="list-style-type: none"> A. Represent graduate and professional students on University committees, commissions, and task forces, as well as Independent Agencies of Student Government, as directed by the Chief of Staff; B. Recruit and supervise additional appointments to those entities referenced in Subsection A, as directed by the Chief of Staff;

Title III – The Executive Branch

	<p>C. Develop and chair, as needed, a standing committee to assist in executing the goals, priorities, and initiatives of each functional area within the Cabinet;</p> <p>D. Coordinate programming relevant to the execution of the goals, priorities, and initiatives of each functional area within the Cabinet; and</p> <p>Perform additional duties as assigned by the President or Chief of Staff.</p>
1.101-2	The Directors
	<p>The Cabinet shall consist of the following Directors:</p> <p>A. The Director of Academic Affairs;</p> <p>B. The Director of Health and Wellness;</p> <p>C. The Director of Local Relations;</p> <p>D. The Director of State and Federal Relations;</p> <p>E. The Director of Employment Affairs;</p> <p>F. The Director of Environmental Affairs;</p> <p>G. The Director of Data Collection and Assessment;</p> <p>H. The Director of Communication;</p> <p>I. The Director of Advocacy;</p> <p>J. The Director of Community Engagement.</p>
1.102	Selection of Cabinet
	<p>The Directors shall be appointed by the President and Chief of Staff and confirmed by the Senate.</p>

2.000	The Executive Board
2.001	The President
	<p>The President shall have the responsibility and authority to:</p> <p>A. Execute and enforce the laws of GPSG as enacted by the Senate.</p>

	<p>B. Serve as the primary representative of graduate and professional students in matters of University governance.</p> <p>C. Nominate, and with the advice and consent of the Senate appoint, all Executive Branch officers provided by this title, including members of the Executive Board and Cabinet.</p> <p>D. Appoint additional officers within the Executive Branch at the President's discretion, except that such officers shall not be entitled to compensation without the consent of the Senate.</p> <p>E. Supervise the officers of the Executive Branch, including direct supervision of Executive Officers.</p> <p>F. Appoint committees, task forces, and other such subsidiary bodies within the Executive Branch deemed necessary and proper to aid in the performance of the President's duties.</p> <p>G. Initiate and oversee projects and programs, not inconsistent with the Constitution or the Joint Code, necessary to fulfill the mission of GPSG.</p> <p>H. Serve as a member of the Joint Governance Council.</p>
2.101-1	The Senior Vice President
	<p>The Senior Vice President shall have the responsibility and authority to:</p> <p>A. Serve as President of the Senate.</p> <p>B. Call and preside over sessions of the Senate.</p> <p>C. Coordinate with the UNC Board of Elections to communicate information related to the election of Senators and work in good faith to ensure fair representation of all Representative Units in the Senate.</p> <p>D. Maintain a catalogue of all legislation proposed, approved, and rejected by the Senate, including final vote outcomes.</p> <p>E. Facilitate cooperation between the executive and legislative branches by:</p> <ol style="list-style-type: none"> 1. Communicating with the: <ol style="list-style-type: none"> a. VP of Communications and the Director of Communications in bi-weekly meetings; b. President Pro Tempore in monthly meetings; 2. Discussing leadership updates to be shared in subsequent Senate meetings during monthly Executive Branch meetings; <p>F. Exercise the duties and powers of the President in their absence or when appropriately authorized.</p> <p>G. Organize and lead meetings once per semester with the Senate Committee Chairs, compile detailed reports on the activities of the Charis, and communicate updates to University and Student government committees, commissions, and task forces.</p> <p>H. Serve as a member of the Joint Governance Council.</p> <p>I. Perform other duties as assigned by the President.</p>
2.201	The Chief of Staff
	<p>The Chief of Staff shall have the responsibility and authority to:</p> <p>A. Provide general oversight of and accountability for members of the Cabinet.</p> <p>B. Oversee execution of the President's executive and legislative agendas.</p> <p>C. Facilitate the initial training and ongoing development of officers of the Executive Branch, in consultation with the President and Vice President for Diversity and Inclusion.</p> <p>D. Nominate, and with the advice and consent of the Senate appoint, all GPSG representatives on University committees, commissions, and task forces, and to Independent Agencies of Student Government, unless otherwise provided by this Code, the Joint Code, or the Constitution.</p> <p>E. Perform other duties as assigned by the President.</p>

2.301	The Vice President for Advocacy and Government Affairs
	<p>The Vice President for Advocacy and Government Affairs shall have the responsibility and authority to:</p> <ul style="list-style-type: none"> A. Co-chair the Student Advisory Committee to the Chancellor (SACC). B. Chair the Graduate and Professional Student Advisory Committee to the Provost. C. Serve as the lead GPSG representative to external entities, including the UNC System and local, state, and federal governments. D. Serve as the GPSG liaison to the Faculty. E. Perform other duties as assigned by the President.
2.401	The Vice President for Finance
	<p>The Vice President for Finance shall have the responsibility and authority to:</p> <ul style="list-style-type: none"> A. Serve as the Chief Financial Officer of GPSG. B. Supervise and administer the GPSG annual budget. C. Coordinate with the appropriate financial authorities of the University to ensure timely disbursement of funds to honor GPSG financial appropriations and commitments. D. Administer all financial regulations provided by this Code as well as financial policies adopted by the Executive Branch. E. Resolve disputes arising under GPSG financial regulations and policies. F. Co-Chair the Student Fee Audit Committee (SFAC) and represent GPSG on other University committees and task forces pertaining to tuition and fees. G. Maintain a registry of physical and financial assets belonging to GPSG. H. Perform other duties as assigned by the President.
2.501	The Vice President for Communications
	<p>The Vice President for Communications shall have the responsibility and authority to:</p> <ul style="list-style-type: none"> A. Serve as the Chief Communications Officer of GPSG. B. Coordinate all communication and public relations activities for GPSG, including maintenance of all digital and social media platforms, newsletters, and publications. C. Record and make publicly available detailed minutes and attendance records for all meetings of the Executive Board, Cabinet, and Senate. D. Maintain detailed records of the activities and formal actions of GPSG and ensure their proper preservation with University Archives at the end of each term of office. E. Preserve official copies of the governing documents of Student Government, including this Code, the Undergraduate Student Government Code, the Joint Code, and the Constitution, and to formally revise said copies in accordance with amendments authorized through the appropriate legislative processes. F. Perform other duties as assigned by the President.
2.601	The Vice President for Diversity and Inclusion
	<p>The Vice President for Diversity and Inclusion shall have the responsibility and authority to:</p> <ul style="list-style-type: none"> A. Serve as the Chief Diversity Officer of GPSG. B. Oversee GPSG initiatives related to diversity, equity, inclusion, and advocacy on behalf of currently and historically marginalized student populations. C. Serve as a liaison with Office of Diversity and Inclusion, including regular meetings and communication with the University's Chief Diversity Officer. D. Facilitate developmental opportunities for GPSG officials in the areas of diversity, equity, and inclusion.

	E. Perform other duties as assigned by the President.
--	---

3.000	The Cabinet
3.001	The Director of Academic Affairs
	<p>A. The Duties and Powers of the Director of Academic Affairs are to:</p> <ol style="list-style-type: none"> (1) Coordinate advocacy efforts related to University academic policies, graduate and professional degree requirements, and educational resources; (2) Coordinate advocacy efforts related to information technology and serve as a liaison to the Division of Information Technology Services, including regular meetings and communication with the Vice Chancellor thereof; and (3) Serve as a liaison to University Libraries, including regular meetings and communication with the University Librarian. <p>B. The Director of Academic Affairs shall directly report to the Chief of Staff.</p>
3.002	Director of Health and Wellness
	<p>A. The Duties and Powers of the Director of Health and Wellness are to:</p> <ol style="list-style-type: none"> (1) Coordinate advocacy efforts related to personal health and wellbeing of graduate and professional students and their dependents; (2) Coordinate advocacy efforts related to mental health and increase awareness of mental health resources for graduate and professional students; (3) Serve as a liaison with Campus Health, including regular meetings and communication with the Executive Director thereof; and (4) Serve as a liaison with Counseling and Psychological Services, including regular meetings and communication with the Director thereof. <p>B. The Director of Health and Wellness shall directly report to the Chief of Staff.</p>
3.003-1	The Director of Local Relations
	<p>A. The Duties and Powers of the Director of Local Relations are to:</p> <ol style="list-style-type: none"> (1) Coordinate advocacy efforts related to local policies affecting graduate and professional students living in the communities surrounding UNC Chapel Hill, including, but not limited to, housing, community safety, and resident services; (2) Represent GPSG and the graduate and professional student body to local governments, including, but not limited to, the Towns of Chapel Hill and Carrboro, the City of Durham, and Orange and Durham Counties; (3) Promote graduate and professional student engagement in local governance, including municipal and county elections, community boards and commissions, and public forums; (4) <i>Serve as a liaison with UNC Campus Police, including regular meetings and communication with the Chief of Police; and</i> (5) <i>Coordinate advocacy efforts related to campus parking and transportation.</i> <p>B. The Director of Local Relations shall directly report to the Vice President for Advocacy and Government Affairs.</p>
3.004-1	The Director of State and Federal Relations

	<p>A. The Duties and Powers of the Director of State and Federal Relations are to:</p> <ol style="list-style-type: none"> (1) Coordinate advocacy efforts related to state and federal laws, regulations, and policies affecting graduate and professional education at UNC Chapel Hill; (2) Represent GPSG and the graduate and professional student body to the North Carolina General Assembly, Office of the Governor, State and Federal Agencies, United States Congress, and Office of the President; (3) Promote graduate and professional student engagement in state and federal governance, including statewide and national elections and outreach to elected officials; (4) Organize the annual Graduate and Professional Student Day of Advocacy at the North Carolina General Assembly; and (5) Serve as the chief delegate to Student Advocates for Graduate Education (SAGE) Coalition and organize the UNC Chapel Hill delegation to SAGE conferences. <p>B. The Director of State and Federal Relations shall directly report to the Vice President for Advocacy and Government Affairs.</p>
3.006	The Director of Employment Affairs
	<p>A. The Duties and Powers of the Director of Employment Affairs are to:</p> <ol style="list-style-type: none"> (1) Coordinate advocacy efforts related to graduate and professional student employment as Research Assistants, Teaching Assistants, Graduate Assistants, and other university positions. (2) Promote fair and equitable employment policies, including fair-wage stipends and various benefits. (3) Serve as a liaison with the Office of Human Resources and maintain regular meetings and communication with the Vice Chancellor thereof. (4) Perform other duties as assigned by the President or Chief of Staff. <p>B. The Director of Employment Affairs shall directly report to the Vice President for Finance.</p>
3.007	The Director of Environmental Affairs
	<p>A. The Duties and Powers of the Director of Environmental Affairs are to:</p> <ol style="list-style-type: none"> (1) Coordinate advocacy efforts related to sustainability and environmental consciousness. (2) Promote the use of clean energy and renewable resources in University facilities, including research. (3) Serve as a liaison to University Chief Sustainability Officer, including regular meetings and communication therewith. (4) Perform other duties as assigned by the President or Chief of Staff. <p>B. The Director of Environmental Affairs shall directly report to the Vice President for Finance.</p>
3.008-1	The Director of Data Collection and Assessment
	<p>A. The Duties and Powers of the Director of Data Collection and Assessment are to:</p> <ol style="list-style-type: none"> (1) Assist in designing robust and statistically sound survey tools for collecting quantitative and qualitative input from graduate and professional students; (2) Analyze data collected from various sources and report the results to the appropriate parties within the Executive and Legislative branches;

	<p>(3) Develop and sustain a partnership with the Office of Institutional Research and Assessment (OIRA) for the purpose of improving GPSG’s data collection and analysis techniques as well as sharing relevant data sets;</p> <p>(4) Collect and compile detailed reports, one per semester, on the activities of the officers of the Executive and Judicial Branches, the President Pro Tempore of the Senate, Senate Committee Chairs, and GPSG representatives to University and Student Government committees, commissions, and task forces; and</p> <p>(5) Ensure accessibility and centralization of reports from current and past GPSG administrations.</p> <p>B. The Director of Data Collection and Assessment shall directly report to the Vice President for Communications.</p>
3.009-1	The Director of Communication
	<p>A. The Duties and Powers of the Director of Communication are to:</p> <p>(1) Assist the Vice President for Communications with any tasks delegated to them;</p> <p>(2) Maintain all digital and social media platforms of GPSG and publish the GPSG newsletter;</p> <p>(3) Assist the Director of Data Collection and Assessment in collecting input from the graduate and professional student population relevant to the goals, priorities, and initiatives of the Cabinet and Executive Board; and</p> <p>(4) Facilitate communication between Executive, Legislative, and Judicial Branches of GPSG.</p> <p>B. The Director of Communication shall directly report to the Vice President for Communications.</p>
3.010-1	The Director of Advocacy
	<p>A. The Duties and Powers of the Director of Advocacy are to:</p> <p>(1) Assist the Vice President for Diversity & Inclusion with initiatives related to diversity, equity, inclusion, and advocacy on behalf of currently and historically marginalized student populations;</p> <p>(2) Coordinate efforts to develop more socially just and equitable policies across the University;</p> <p>(3) Advise the Executive Board and Cabinet on ways to incorporate social justice principles into their advocacy efforts;</p> <p>(4) Assist the VP of Advocacy and Government Affairs in forwarding initiatives;</p> <p>(5) Collaborate with directors of local, state, and federal relations in advocacy efforts;</p> <p>(6) Coordinate advocacy efforts related to student safety and security, including, but not limited to, safety, policies and protocols, policing, and the physical integrity of the campus; and</p> <p>(7) Promote campus policies and initiatives designed to prevent sexual harassment and interpersonal violence.</p> <p>B. The Director of Advocacy shall directly report to the Vice President for Diversity and Inclusion.</p>
3.011-1	The Director of Community Engagement
	<p>A. The Duties and Powers of the Director of Community Engagement are to:</p> <p>(1) Coordinate community service and outreach opportunities for graduate and professional students;</p>

Title III – The Executive Branch

	<ul style="list-style-type: none">(2) Identify and index various community resources available to graduate and professional students in coordination with the Director of Local Relations;(3) Chair the GPSG Emergency Fund Committee;(4) Coordinate efforts to recognize graduate and professional students for their contributions to UNC Chapel Hill and the surrounding community, including any awards bestowed by GPSG; and(5) Serve as liaison to CUAB to advise on graduate student programming <p>B. The Director of Community Engagement shall directly report to the Vice President for Diversity and Inclusion.</p>
--	--

4.000	Compensation of Executive Officers
4.001	Eligibility
	The Executive Board and Cabinet of Directors shall be eligible to be compensated with a modest stipend in consideration for their services during the fall, spring, and summer terms as prescribed by this Code.
4.002	Rationale
	These stipends are intended to provide an incentive for individuals who are otherwise interested in serving within the GPSG, but cannot due to pre-existing financial constraints.
4.101	Recovery of Compensation
	<ul style="list-style-type: none"> A. Misfeasance, malfeasance, or nonfeasance of duties are grounds for recall of a compensated Executive Officer or Director within the Executive Branch. B. Any compensated member of the Executive Branch recalled for the above causes of action shall be subject to the recovery of compensation via any appropriate means.

5.000	Recall of Appointed Members of the Executive Branch
5.001	Recall through the Senate
	<p>A. The recall of Executive Board appointees by the Senate shall be initiated by a submission of a written petition to the President, signed by 15 percent of the Senate membership.</p> <p>B. A 2/3ds vote of members present (with quorum) is required to affect a recall.</p>
5.002	Recall through the Executive Branch
	Any appointee to the Executive Board may be recalled by the President for nonfeasance. The President shall present the Senate with a written letter of recall, and shall nominate a replacement for the recalled officer.
5.101	Recall through the Executive Board
	Executive officers and appointees shall be recalled through a majority vote of the Executive Board. In the case of a tied vote, the President shall serve as the tie-breaker. Upon recall, the Chief of Staff or VP-AGA shall present the Senate with a written letter of recall and nominate a replacement for the recalled officer.

6.000	Reporting Duties of the Executive Branch
6.001	Bi-Annual Executive Reports
	All executive officers shall submit a mid-year report (within one month of the December Senate meeting) and an end-of-year report (within one month of the April Senate meeting).
6.002	Responsibility for Compilation
	The Vice President for Communications shall oversee the compilation of all Executive, Legislative, and Judicial reports, and shall compile them into mid- and end-of-year GSPG reports.

Title IV – The Judicial Branch

1.000	The Graduate and Professional Honor System	33
1.001	The Judicial Powers of the Honor System	33
1.002	Purpose of the Honor System	33
1.003	Responsibilities of the Honor System	33
1.101	Organization and Membership of the Honor System	33
1.201	Precedence of the <i>Instrument of Student Judicial Governance</i>	33
2.000	The Graduate and Professional Attorney General and Staff	34
2.001	The Graduate and Professional Attorney General	34
2.002	The Office of the Graduate and Professional Attorney General	34
2.003	Responsibilities of the Office of the Graduate and Professional Attorney General	34
2.004	Selection of the Graduate and Professional Attorney General and Deputy Graduate and Professional Attorney General	35
3.000	The Graduate and Professional Honor Court and Staff	36
3.001	The Honor Court Chair	36
3.002	The Honor Court	36
3.003	Responsibilities of the Graduate and Professional Honor Court	36
3.004	Nomination and Appointment of the Graduate and Professional Honor Court Chair	36
4.000	Supreme Court Appointees	37
4.001	Procedure for Filling Graduate Vacancies on the Supreme Court	37
5.000	Legal Counsel of the Graduate and Professional Student Government	38
5.001	The Solicitor General	38
5.002	Duties and Powers of the Solicitor General	38
5.003	Appointment of the Solicitor General	38
5.101	The Chief Legal Officer	38
5.102	Duties of the Chief Legal Officer	38
5.103	Duties and Powers of Deputy Legal Officers	38
5.104	Appointments of Legal Officers	39
6.000	Recall of Judicial Branch Officers	40
6.001	Recall of Presidentially-Nominated, Senate-Confirmed Appointees	40
6.002	Recall of Judicial Branch-Approved Appointees	40
6.003	Recall of the Solicitor General	40
6.004	Recall of the Chief Legal Officer	40

1.000	The Graduate and Professional Honor System
--------------	---

Title IV – The Judicial Branch

1.001	The Judicial Power of the Honor System
	The judicial power of the graduate and professional student body shall be vested in the Graduate and Professional Honor System (hereinafter “GPHS”) as provided by reference (c).
1.002	Purpose of the Honor System
	The purpose of the GPHS is to uphold the Honor Code and carry out the functions outlined in reference (c).
1.003	Responsibilities of the Honor System
	The GPHS shall be responsible for adjudicating charges against students enrolled in a graduate school degree program, professional school degree programs, or any post-baccalaureate course. This adjudicatory authority <i>does not</i> extend to students enrolled in the Dentistry, Pharmacy, Medicine, Law or Business courses of study, nor any other program also excepted under reference (c).
1.101	Organization and Membership of the Honor System
	<p>A. The GPHS shall be comprised of two bodies:</p> <p>(1) The Office of the Graduate and Professional Attorney General (hereinafter “OGPAG”); and</p> <p>(2) The Graduate and Professional Honor Court (hereinafter “GPHC”).</p> <p>B. The GPAG shall execute the responsibilities of their office as given in §§ 1.102 – 03 of this Title.</p> <p>C. The Chair of the GPHS shall execute the responsibilities of their office as given in §§ 1.104 – 05 of this Title.</p>
1.201	Precedence of the <i>Instrument of Student Judicial Governance</i>
	In all cases of conflict of laws between this Code and reference (c), reference (c) shall take precedence and supersede this Code.

2.000	The Graduate and Professional Attorney General and Staff
--------------	---

2.001	The Graduate and Professional Attorney General
	<ul style="list-style-type: none"> A. The GPAG shall perform all duties and functions pursuant to reference (c). B. The GPAG shall be responsible for organizing and running the cabinet and staff of the Office of the Graduate and Professional Attorney General (hereinafter “OGPAG”)
2.002	The Office of the Graduate and Professional Attorney General
	<ul style="list-style-type: none"> A. The OGPAG shall consist of the GPAG Cabinet and staff counsels as selected by the current GPAG. B. The Cabinet shall be organized in a manner subject to GPAG discretion, but shall consist of, at a minimum, the GPAG and a Deputy Graduate and Professional Attorney General (hereinafter “DGPAG”) C. Staff counsels shall be selected by the GPAG.
2.003	Responsibilities of the Office of the Graduate and Professional Attorney General
	<p>The OGPAG (either through the GPAG or a designee) shall be responsible for performing the following functions:</p> <ul style="list-style-type: none"> A. Recruiting, appointing, training, certifying, and overseeing the OGPAG staff. <ul style="list-style-type: none"> (1) The GPAG and designated OGPAG staff are responsible for recruiting and managing subordinate staff members; <ul style="list-style-type: none"> a. All recruitment efforts shall be completed by the end of the September of the relevant year or at a time necessary to fill vacancies necessary to processing of cases; and b. Training and certification shall be completed by the end of the October of the relevant year or at a time necessary to fill vacancies necessary to processing of cases. (2) The GPAG and their designees shall continually oversee staff performance, providing regular feedback and training as required. B. Reviewing and investigating alleged violations of the Code of Student Conduct by: <ul style="list-style-type: none"> (1) Receiving complaints of alleged violations by graduate students (as defined in Appendix C, § A of reference (c)); (2) Investigating such complaints to determine whether there is sufficient evidence to refer the incident to the GPHC; (3) Formulating and referring charges; (4) Advising those accused or charged of: <ul style="list-style-type: none"> a. Their rights; b. The availability of counsel; c. Procedures of the Honor Court System; d. Responding to appeals if necessary; and e. All other items required by reference (c). C. Investigating violations of the University Honor Code; D. Providing defense counsel to accused or charged students; E. Filing reports pursuant to the below guidance: <ul style="list-style-type: none"> (1) The OGPAG will submit a mid-year report of activities within one month of the December Senate meeting, and an end-of-year report within one month of the April Senate meeting; and (2) Any reports submitted from the OGPAG shall not contain any confidential information.

2.004	Selection of the Graduate and Professional Attorney General and Deputy Attorney General
	<p>A. The GPAG and DGPAG shall be appointed by the outgoing President.</p> <p>B. Selections of the GPAG and DGPAG for the following year shall be executed on a timeline to be determined by the President or GPAG.:</p> <p>(1)</p>

3.000	The Graduate and Professional Honor Court and Staff
3.001	The Honor Court Chair
	<p>A. The GPHC Chair shall be responsible for organizing and managing the GPHC.</p> <p>B. The GPHC Chair shall perform the duties and functions of which they are charged pursuant to reference (c).</p> <p>C. The GPHC Chair shall additionally be responsible for:</p> <ol style="list-style-type: none"> (1) Recruiting, training, certifying, and overseeing members of the GPHC, ensuring that no members of the GPHC may sit on a hearing panel unless they have been found knowledgeable of the regulations, provisions, procedures, sanctions, and other functions of the Honor System as provided in reference (c). (2) Managing the administration of the Honor Court, assigning members of the GPHC to GPHC hearings or University-level hearings as appropriate; and (3) Filing reports pursuant to the below guidance: <ol style="list-style-type: none"> a. A mid-year report detailing the activities of the GPHC within one month of the December Senate meeting, and an end-of-year report within one month of the April Senate meeting; and b. Any reports submitted from the GPHC shall not contain any confidential information.
3.002	The Honor Court
	<p>A. The GPHC shall be composed of graduate and professional students;</p> <p>B. The GPHC shall endeavor to assemble a staff whose diversity reflects that of the graduate and professional student body as a whole; and</p> <p>C. Members of the GPHC shall demonstrate a reasonable understanding of the Honor System and reference (c).</p>
3.003	Responsibilities of the Graduate and Professional Honor Court
	<p>A. The GPHC Chair, along with designated members of the GPHC, shall be responsible for hearing and deciding cases referred to them by the GPAG.</p> <p>B. Hearings shall be conducted pursuant to reference (c).</p>
3.004	Nomination and Appointment of the Graduate and Professional Honor Court Chair
	<p>A. The GPHC Chair shall be nominated by the outgoing President;</p> <p>B. The selection of the GPHC Chair shall be executed on a timeline to be determined by the GPHC Chair.</p>

Title IV – The Judicial Branch

4.000	Supreme Court Appointees
4.001	Procedure for Filling Graduate Vacancies on the Supreme Court
	Replacements for GPSG vacancies within the Student Supreme Court shall be nominated by the President to the Senate during the meeting following the occurrence of said vacancy.

5.000	Legal Counsel of the Graduate and Professional Student Government
5.001	The Solicitor General
	The Solicitor General shall serve as the primary legal counsel and Chief Parliamentarian for the GPSG, its branches, and its agencies in cases before the BoE and the UNC Supreme Court.
5.002	Duties and Powers of the Solicitor General
	<ul style="list-style-type: none"> A. In acting as primary legal counsel for the GPSG, the Solicitor General shall represent the GPSG pursuant to the “Hierarchy of Representation” found in reference (b). B. In acting as Chief Parliamentarian, the Solicitor General shall: <ul style="list-style-type: none"> (1) Be familiar with references (a), (b), and this Code, providing advice to the Executive and Legislative Branches on legal matters; (2) Be familiar with parliamentary procedure and internal operations of the Senate; (3) Attend all Senate meetings, along with all appropriate committee, Cabinet, or other meetings as deemed necessary by the President; (4) Provide final rulings on parliamentary or legal matters unless the matter falls under the cognizance of a particular officer (e.g. the Vice President for Finance for financial issues or the Vice President for Senatorial matters), or if the interpretation is overruled by the Supreme Court or an act of the Senate.
5.003	Appointment of the Solicitor General
	<p>The Solicitor General shall:</p> <ul style="list-style-type: none"> A. Be appointed by the incumbent President (in the spring semester, prior to their assumption of office); and B. Confirmed by a 2/3ds vote of the Senate at the April Senate meeting
5.101	The Chief Legal Officer
	The Chief Legal Officer (hereinafter “CLO”) shall be responsible for reviewing all cases brought before the BoE or Supreme Court when representation is requested by a party or parties.
5.102	Duties of the Chief Legal Officer
	<p>The CLO shall:</p> <ul style="list-style-type: none"> A. Serve as legal counsel, providing zealous and competent representation to assigned clients; B. Appoint legal counsel for cases before the BoE and the Supreme Court when representation is requested by a party or parties; C. Manage the administrative tasks of the Office of Legal Counsel (hereinafter “OLC”); D. Recruit, appoint, and train Deputy Legal Officers (hereinafter “DLO”); E. Review and investigate alleged violations brought before the BoE or Supreme Court; and F. Be empowered to remove DLOs as deemed necessary.
5.103	Duties and Powers of Deputy Legal Officers
	<p>DLOs shall:</p> <ul style="list-style-type: none"> A. Serve as legal counsel for any case assigned to them by the CLO; B. File any necessary documents in support of litigation (e.g. complaints, answers, motions, affidavits, briefs, and motions in limine); C. Gather evidence; D. Present said evidence to the relevant hearing officers; and E. Provide zealous and competent representation to assigned clients.

5.104	Appointments of Legal Officers
	<p>A. The CLO shall be appointed by the incumbent President in the spring, and confirmed at the April Senate meeting by a 2/3ds vote.</p> <p>B. DLOs shall be appointed by the CLO.</p>

6.000	Recall of Judicial Branch Officers
6.001	Recall of Presidentially-Nominated, Senate-Confirmed Appointees
	<p>In cases of nonfeasance, misfeasance, or malfeasance, the recall of Judicial Branch officers shall:</p> <ul style="list-style-type: none"> A. Be initiated by either a: <ul style="list-style-type: none"> (1) Written petition of 15 percent of the Senate membership, submitted to the President, or; (2) By request of the President B. Upon a successful Senate petition or Presidential request, the Senate shall vote on a Resolution of Recall. C. A 2/3ds vote of Senators present (with quorum) is required to remove an appointed Judicial Branch officer.
6.002	Recall of Judicial Branch-Approved Appointees
	<ul style="list-style-type: none"> A. Those members selected and approved by the Judicial Branch (including the GPAG Cabinet and members of the GPHC) shall be recalled for nonfeasance, misfeasance, or malfeasance by a written order of the relevant chief officer (either the GPAG or the GPHC Chair). B. Such orders must detail the reason for dismissal and shall be retained in the GPSG Archive.
6.003	Recall of the Solicitor General
	<ul style="list-style-type: none"> A. Recall of the Solicitor General, via the Senate, shall be initiated a written petition, signed by 15 percent of Senators, submitted to the Senior Vice President. A 2/3ds vote of Senators present (with quorum) is required for removal. B. The Solicitor General may also be recalled by the President for nonfeasance. At the Senate meeting following the occasion of nonfeasance, the President shall present the Senate with a written letter of recall and shall nominate a replacement.
6.004	Recall of the Chief Legal Officer
	<ul style="list-style-type: none"> A. Recall of the CLO, via the Senate, shall be initiated by a written petition, signed by 15 percent of Senators, submitted to the Senior Vice President. A 2/3ds vote of Senators present (with quorum) is required for removal. B. The CLO may also be recalled by the President for nonfeasance. At the Senate meeting following the occasion of nonfeasance, the President shall present the Senate with a written letter of recall and shall nominate a replacement.

Title V – The Comptroller

1.000	The Comptroller	42
1.001	The Role of the Comptroller	42
1.002	The Duties of the Comptroller	42
1.003	Limitations of the Comptroller	42
1.101	Selection of the Comptroller	42
1.102	Timing of the Appointment of the Comptroller	42
1.201	Recall of the Comptroller	42

1.000	The Comptroller	
--------------	------------------------	--

1.001	The Role of the Comptroller
	The Comptroller shall serve as the primary banker for the GPSG and shall manage the day-to-day financial concerns of the organization.
1.002	The Duties of the Comptroller
	<p>In addition to all duties commensurate with § 1.001 of this Title and Title IX of this Code, the Comptroller shall:</p> <ul style="list-style-type: none"> A. Endorse expenditures consistent with reference (a), this Code, and relevant Treasury Law; B. Maintain all financial records of the GPSG; C. Maintain a physical properties list consistent with the expenditure of allocated funds; D. Keep executive or legislative officers who own a line item apprised of the status of that line item throughout the fiscal year; and E. Provide a monthly report concerning the GPSG's finances to the Vice President for Finance, the Chair of the SFC, and the Vice President for Communications, with the following specifications: <ul style="list-style-type: none"> (1) During the Summer Governance Period, if the Chair of the SFC is not seated, reports shall be submitted to the Chair of the STAC; (2) If the Chair of the STAC is not seated, reports shall be submitted to the Solicitor General; (3) Once this monthly report has been reviewed and approved by the relevant authorities under this Title, the Vice President for Communications shall make said reports publicly available.
1.003	Limitations of the Comptroller
	<ul style="list-style-type: none"> A. The Comptroller shall have no duties or authorities beyond those given within this Title. B. The Comptroller shall not hold any office within any other branch of the GPSG. C. The Comptroller shall not play a role in policy formulation, but may advise the Vice President for Finance and the SFC Chair of any changes required to Treasury Law or how to perform their duties in a more efficient and timely manner.
1.101	Selection of the Comptroller
	<ul style="list-style-type: none"> A. The Comptroller shall be nominated by the outgoing President, and the nomination shall be presented to the Senate in the form of a resolution. B. The nominee must stand for question before the Senate, and their appointment is subject to a 2/3ds majority vote of those present and voting in the Senate.
1.102	Timing of the Appointment of the Comptroller
	<ul style="list-style-type: none"> A. The outgoing President shall nominate a Comptroller for consideration by the Senate in time for the March meeting. B. The Comptroller shall take office on the day of the final Senate meeting of the Session.
1.201	Recall of the Comptroller
	<ul style="list-style-type: none"> A. The Comptroller may be recalled through either the Senate or the Executive Branch. B. The process shall be the same as that for a member of the Executive Board.

Title VI – Ethics

1.000	Civil Conduct	44
1.001	Required Compliance with University Policy	44
2.000	External Compensation	45
2.001	Gifts	45

1.000	Civil Conduct	
--------------	----------------------	--

1.001	Required Compliance with University Policy
	<ul style="list-style-type: none"> A. The GPSG complies fully with reference (d), and any other violation of University policy. B. This policy applies to officers of the GPSG, defined as elected or appointed officials of the Legislative, Executive, or Judicial branches as defined under Titles II – IV of this Code, as well as auxiliary personnel under Titles V and VII, and those holding offices under external appointments. C. Acts considered misconduct are outlined in Article IV of reference (d), but also include: <ul style="list-style-type: none"> (1) Discrimination or harassment based on any protected status; (2) Sexual-identity or gender-based harassment; (3) Incidents of sexual assault, violence, or exploitation; and (4) Interpersonal violence or stalking. D. GPSG officers who witness acts of misconduct, as outlined in reference (d) or this Code, are obligated to report such acts to responsible University officers as outlined in Articles V and VI of reference (d). Failure to report instances of misconduct is regarded as complicity per Article IV of reference (d). E. GPSG officers found guilty of violating reference (d) are subject to removal by the Dean of Students.

2.000	External Compensation
-------	-----------------------

2.001	Gifts
	<ul style="list-style-type: none">A. Any gift received by elected or appointed officers of the GPSG, by virtue or in connection with their office, shall be reported to the SFC in a manner designated by that committee.B. "Gifts" as defined by this Code shall not include objects or meals of nominal value (equal to, or less than, \$25.00).C. Failure to report any cognizable gift shall be considered as nonfeasance.

Title VII – Elections

1.000	Governance of Elections	47
1.001	Authority to Organize and Carry Out Elections	47
1.002	Duty to Conduct Fair and Democratic Elections	47
1.101	Election Results as Public Record	47
1.201	Changes to this Title	47
2.000	Elections in General	48
2.001	Duration of Elections	48
2.002	Presidential Elections	48
2.003	Senate Elections	48
2.004	Special Elections	48
2.005	Run-Off Elections	48
3.000	Restrictions on Government Involvement	49
3.001	Use of Government Resources	49
3.002	Persons Prohibited from Campaigning	49
4.000	Eligible Persons	50
4.001	Individuals Eligible to Campaign for Office	50
4.002	Requirement of Constituency	50
4.003	Prohibition of Holding Dual Offices	50
4.004	Individuals Eligible to Submit and Participate in Referenda Campaigns	50
5.000	The Election Process	51
5.001	Representative Unit Registration	51
5.002	Declaration of Presidential Candidates	51
5.003-1	Presidential Campaign Regulations	51
5.004	Declaration of Senatorial Candidates	52
5.005	Write-In Candidates	52
5.006	Selection	52
6.000	Recall Elections	53
6.001	Initiation of Recall Elections	53
6.002	Process of Recall Elections	53
6.003	Status of Officials Under Recall	53
7.000	Referendum Elections	54
7.001	Initiation of a Referendum	54
7.002	Declaration of Referendum Campaigns	54
7.003	Referendum Campaigns	54
7.004	Selection	54
8.000	Election Hearings	55
8.001	Powers of the Board of Elections	55
8.002	Responsible Parties in Campaign Violations	55
8.003	Hearing Procedures	55
8.004	Violations, Potential Sanctions, and Guidance	55
9.000	Miscellany	57
9.001	Filling Vacancies on the Board of Elections	57

1.000	Governance of Elections
--------------	--------------------------------

Title VII - Elections

1.001	Authority to Organize and Carry Out Elections
	The Board of Elections (hereinafter “BoE”) shall have the authority to conduct and oversee the electoral processes for the President and Senators of the GPSG
1.002	Duty to Conduct Fair and Democratic Elections
	The BoE shall ensure all GPSG elections are carried out in a fair, equitable, and democratic process in accordance with this Title.
1.101	Election Results as Public Record
	<ul style="list-style-type: none"> A. All elections (for GPSG officers or referenda) are considered public record. B. The BoE shall publish the results of every election, with accompanying vote tallies, and provide the Vice President for Communications with all documentation necessary to appropriately archive the results.
1.201	Changes to this Title
	<p>Changes to this Title shall not apply to elections occurring within 30 days of the passage of the subject legislation, barring the following exceptions:</p> <ul style="list-style-type: none"> A. The Senate may, by a 2/3ds vote of those present and voting, pass a resolution permitting the application of the updated section to an election occurring within 30 days; or B. For changes affecting the elections of Senators, RUs may apply said changes to an RU-level election occurring within 30 days by petitioning the BoE for approval.

2.000	Elections in General
--------------	-----------------------------

2.001	Duration of Elections
	<p>A. All elections shall last for 24 hours, running from 0:00 AM to 11:59 PM the day of the election.</p> <p>B. The BoE shall certify all election results no later than 8:00 PM on the day following the election.</p>
2.002	Presidential Elections
	The GPSG President shall be elected on the Tuesday following the election of the Student Body President if a graduate or professional student has not been elected as Student Body President.
2.003	Senate Elections
	<p>Two general Senate elections shall be held each year:</p> <p>A. Fall general elections shall occur 8 days prior to the first Senate meeting of the academic year; and</p> <p>B. Spring elections shall occur 15 days prior to the final Senate meeting of the academic year.</p>
2.004	Special Elections
	<p>A. Any RU may call for a special election to fill an open Senate seat, provided the election does not occur within 10 days of a general election.</p> <p>B. Via their current Senator(s) or a member of the constituency, the RU must notify the BoE of their intent to hold a special election 10 days prior to the day of the election.</p> <p>C. The Senate may call a special election by a resolution passed by a simple majority of Senators present and voting at a duly-called Senate meeting.</p>
2.005	Run-Off Elections
	<p>A. Run-off elections shall only be held in the case of a tied vote for a single open position.</p> <p>B. The vote in the run-off election shall be between the tied individuals. No additional candidates may be added.</p> <p>C. Run-off elections shall be held four days after the initial election.</p>

3.000	Restrictions on Government Involvement
--------------	---

3.001	Use of Government Resources
	<p>A. No GPSG resources shall be used to campaign for a personal or referendum campaign, save for the exceptions in paragraphs (B)(1) and (2) below. GPSG resources include, but are not limited to:</p> <ol style="list-style-type: none"> (1) The GPSG Seal; (2) The GPSG website; (3) GPSG social media sites; (4) GPSG spaces (5) GPSG listservs; (6) GPSG resources; or (7) GPSG funds <p>B. The following exceptions may be made in regards to the use of GPSG resources:</p> <ol style="list-style-type: none"> (1) The Senior Vice President may set up a town hall meeting, debate, or open discussion for presidential candidates, or a referendum concerning the graduate and professional student body; or (2) The GPSG may opt to provide a voter-education guide, wherein they may provide graduate and professional students with non-partisan information on the presidential candidates or referenda registered with the BoE.
3.002	Persons Prohibited from Campaigning
	<p>The following members of the GPSG are prohibited from participating in a campaign for any elected position, making public endorsements of any candidate, or from making a statement for or against a referendum campaign or candidate:</p> <ol style="list-style-type: none"> A. The GPAG; B. The GPHC Chair; C. Members of the GPHC; D. Members of the BoE; E. The Solicitor General; and F. Members of SLC

4.000	Eligible Persons
4.001	Individuals Eligible to Campaign for Office
	<p>All fee-paying graduate and professional students are eligible to hold a position within the GPSG, barring the following exclusions:</p> <ul style="list-style-type: none"> A. Students on probation for violation of the Honor Code; B. Students on probation following conviction by a Student Court for an offense against the student body; or C. Students that have filed or applied for graduation.
4.002	Requirement of Constituency
	<p>All candidates must be a constituent of the office for which they desire to run, such that:</p> <ul style="list-style-type: none"> A. Candidates for the office of President must be a graduate or professional student; and B. Candidates for Senatorial offices must belong to the RU they intend to represent;
4.003	Prohibition of Holding Dual Offices
	<ul style="list-style-type: none"> A. An individual may not hold dual offices within the GPSG. B. This prohibition extends to dual offices within a single branch. C. If a Senator is appointed to the Executive Board or as a Cabinet Director, they shall relinquish their duties, responsibilities, and privileges as a Senator. D. If the RU to which the Senator belongs thereafter lacks a Senator, the RU shall commence a special election to choose a new Senator.
4.002	Individuals Eligible to Submit and Participate in Referenda Campaigns
	<p>Only fee-paying graduate and professional students shall be eligible to propose and participate in referenda petitions and campaigns.</p>

5.000	The Election Process
5.001	Representative Unit Registration
	<p>A. Each RU shall register the following with the BoE and Senior Vice President:</p> <ol style="list-style-type: none"> (1) A preferred time for the RUs annual elections (according to the rules prescribed by this Title); (2) A term length for their Senator as prescribed by II GPSG Code § 1.202. (3) Whether or not the RU will exercise their right to a co-Senator; and (4) If the RU will use co-Senators, if they will serve concurrent or staggered terms. <p>B. Changes to an RUs election plan shall be made with the BoE and Senior Vice President at least 30 days prior to the registered election.</p>
5.002	Declaration of Presidential Candidates
	<p>A. 21 days before a presidential election, each candidate shall register with the BoE a “Declaration of Intent to Run for Office.</p> <p>B. Prior to, or concurrent with, submission of the aforesaid declaration, each presidential candidate shall complete a mandatory training program established by the BoE.</p> <p>C. Each candidate shall collect 100 unique signatures from graduate or professional students in order to appear on the ballot and become a certified candidate.</p> <ol style="list-style-type: none"> (1) “Unique” does not operate as a prohibition against students providing their signature to multiple presidential candidates. (2) Collected Signatures are due no later than seven days prior to a general presidential election. <p>D. Unique signatures are defined as:</p> <ol style="list-style-type: none"> (1) Physical signatures, accompanied by the printed name, personal identification number (“PID”), and department of the signor; or (2) Electronic signatures processed through an Onyen-verified electronic system.
5.003-1	Presidential Campaign Regulations
	<p>A. Presidential campaigns may undertake the following activities:</p> <ol style="list-style-type: none"> (1) Graduate and professional students may campaign within spaces normally identified as “graduate spaces” (e.g. graduate offices and lounges); (2) Graduate and professional students may campaign via graduate student listservs, save for those created exclusively for use by the GPSG; (3) Campaign materials may be used and created, but are subject to the following restrictions: <ol style="list-style-type: none"> a. All e-mails are required to have the heading of “Vote for (<i>candidate name</i>)” b. All campaign material (e.g. flyers, social media posts, or websites) shall contain the phrase “Sponsored by the Campaign for (<i>candidate name</i>)” c. All campaign materials must be properly disposed of within 72 hours of the conclusion of the election. <p>B. Presidential campaigns shall not:</p> <ol style="list-style-type: none"> (1) Undertake any campaign activities that violate University property, which include, but are not limited to: <ol style="list-style-type: none"> a. Damaging University property; b. Damaging trees or plants;

	<ul style="list-style-type: none"> c. Changing the wallpapers, desktop backgrounds, or homepages of University-owned computers; and d. Posting campaign materials on the outside of buildings or outside of graduate spaces within buildings. <ul style="list-style-type: none"> (2) Deliberately misrepresent any issue to be voted on by the student body, including falsely defaming another campaign or the platform of another campaign. Any misrepresentation borne of intentional satire shall not constitute misrepresentation. (3) Deface, destroy, or otherwise change another candidate's campaign materials, present in a legally permissible area, without permission of the candidate; and that (4) Provide incentives (e.g. cash, coupons, vouchers, or food) to encourage voting; (5) Spend more than \$100.00 in the execution of their campaign. <ul style="list-style-type: none"> a. Campaign funding shall not be reimbursed by the GPSG. b. A campaign finance report shall be submitted to the BoE, in a format to be specified by the BoE chair, by 5:00 PM on the day of the election.
5.004	Declaration of Senatorial Candidates
	<ul style="list-style-type: none"> A. 5 days before a Senatorial election, each candidate shall register with the BoE a "Declaration of Intent to Run for Office." B. In conjunction with submitting their declaration of candidacy, each candidate shall also submit: <ul style="list-style-type: none"> (1) Proof of membership within the appropriate constituency; (2) Proof of their qualifications/eligibility to serve as a Senator; and (3) A platform. (4) Both the candidate's qualifications and platform shall be included on the final ballot, and may be communicated to the appropriate constituents prior to the general election. C. Any additional guidance on campaigning and campaign limitations shall be provided to Senate candidates via their RUs, with the overarching guidance of: <ul style="list-style-type: none"> (1) University policy must not be violated during the course of any campaign; and (2) Senate campaigns, while not subject to BoE hearings, are still subject to Honor Court hearings for violations of University policy.
5.005	Write-In Candidates
	<ul style="list-style-type: none"> A. All elections may have write-in candidates, who are subject to the same rules and qualifications as declared candidates. B. A successful write-in candidate, in order to assume office, must demonstrate proof of constituency membership to be verified by the BoE.
5.006	Selection
	<ul style="list-style-type: none"> A. Candidates shall be elected by receiving the highest number of votes. The candidate does not have to achieve a simple majority in order to win the election. B. In cases where an RU has opted to elect a co-Senator and the two seats are being filled simultaneously: <ul style="list-style-type: none"> (1) All candidates will appear on the same ballot; (2) Each voter shall choose two candidates from the ballot; (3) The two candidates receiving the most, and second-to-most votes shall win the election. C. Run-off elections shall only be held in the case of a tie between candidates.

6.000	Recall Elections
6.001	Initiation of Recall Elections
	<p>A. Recall elections shall occur when a petition requesting such election is submitted to the BoE by the constituency the elected official represents.</p> <p>B. The following number of signatures are required:</p> <ol style="list-style-type: none"> (1) A simple majority of the total number of voters who voted in the general presidential election are required to affect a presidential recall election; and (2) Fifteen percent of a constituency or 5 persons (whichever is greater) are required to affect the recall of a Senator. (3) The persons who sign a petition for a recall election need not be the same voters who participated in the original general election.
6.002	Process of Recall Elections
	<p>The BoE shall conduct a recall election under special election rules.</p> <p>A. A recall election shall consist of an election between the seated official and any potential replacement(s).</p> <p>B. In the case of Senators, if the RU cannot provide the BoE with a replacement candidate, the issue shall be decided in favor of the seated Senator.</p>
6.003	Status of Officials Under Recall
	Any official under recall proceedings shall retain their office and continue to perform their duties until the completion of the recall election and/or any resultant run-off election.

7.000	Referendum Elections
7.001	Initiation of a Referendum
	<p>A. Referendums amending reference (a) that pertain solely to the graduate and professional student body originating from the Senate may be initiated by a 2/3ds majority vote of members present and voting at a duly-called meeting of the Senate.</p> <p>B. Referendums amending reference (a) that pertain solely to the graduate and professional student body may also be originated by any fee-paying student via petition through the following process:</p> <ol style="list-style-type: none"> (1) Petitions shall be registered with the BoE; (2) Each petition must be accompanied by signatures from 10 percent of the graduate and professional student body to become certified. (Signature guidance may be found in § 5.002(D) of this Title). (3) Should a petition become certified, the Senate shall consider a resolution to reduce the voting threshold from a 2/3ds majority to a simple majority. Such a resolution must receive a 2/3ds majority vote to be affected.
7.002	Declaration of Referendum Campaigns
	<p>A. All referendum campaigns must be registered with the BoE.</p> <p>B. All referendum campaigns must appoint a campaign chair, who shall be responsible to serve as a point of contact and the responsible party for any hearings or lawsuits arising out of the campaign.</p> <p>C. Only one campaign in support, and one campaign against, any referendum may be registered.</p> <p>D. If more than one party should wish to register a campaign, the BoE shall determine which party shall provide a campaign chair.</p> <p>E. All campaigns should be registered with the BoE 7 days prior to the election.</p>
7.003	Referendum Campaigns
	Regulations and limitations of referendum campaigns are identical to those found in § 5.003 of this Title.
7.004	Selection
	Referenda shall be passed by receiving a vote greater than or equal to the passage thresholds dictated by reference (a) or this Code. In cases of conflict, reference (a) shall control.

8.000	Election Hearings
8.001	Powers of the Board of Elections
	<p>The BoE shall have the power to demand a campaign or candidate cease and desist clear violations of the campaign rules stated within this Title.</p> <ul style="list-style-type: none"> A. If the campaign or candidate does not comply, the BoE may unilaterally disqualify a candidate or campaign, without a hearing, through a majority vote. B. The disqualified candidate or campaign shall have the right to appeal this decision.
8.002	Responsible Parties in Campaign Violations
	<p>The registered candidate or campaign chair shall be responsible for all actions of members of their campaign, and shall be the liable party for all violations committed by their campaign, whether or not the candidate or chair has knowledge of those actions.</p>
8.003	Hearing Procedures
	<ul style="list-style-type: none"> A. A BoE hearing shall commence after a plaintiff, who must be a member of the constituency for the office or referendum in question, files a complaint against a candidate or referendum campaign, according to the method indicated by the BoE. B. The BoE shall make the complaint public, and notify the defendant of the complaint no later than 24 hours after the complaint is filed. C. The defendant shall have 24 hours after notification of the complaint to prepare a written answer to the complaint, admitting or denying the allegations. A decision to not respond in writing shall not be considered adversely against the defendant. D. The hearing shall occur no less than 24 hours after the defendant is notified of the complaint. E. At the hearing, both the plaintiff and defendant shall have the opportunity to present their claims, evidence, witnesses, and arguments, and give answer to the opposing side. F. Within 24 hours of the hearing, the BoE must present a written, final decision supported by a majority of the BoE. This written decision shall include the awarded punishment, the majority opinion, the dissenting opinion (if any), and the vote tally.
8.004	Violations, Potential Sanctions, and Guidance
	<ul style="list-style-type: none"> A. Violations shall be classified into two types: <ul style="list-style-type: none"> (1) Minor violations: <ul style="list-style-type: none"> a. Campaign material violations; b. Location violations; c. Minor misrepresentations/falsifications (2) Major violations: <ul style="list-style-type: none"> a. Damage to campaign materials; b. Damage to University property; c. Major misrepresentation/falsification of campaign issues; d. Slander; e. Libel; f. Malicious campaigning; g. Incentives; h. Failure to comply with BoE directives; and i. Use of GPSG resources B. BoE actions against a defendant may include, but are not limited to: <ul style="list-style-type: none"> (1) Reprimands; (2) Restitution;

	<ul style="list-style-type: none">(3) Campaign restrictions;(4) Disqualification; or(5) Referral to the Honor Court for Honor Code violations.(6) <i>Recommended sanctions (per violation type) may be found in Appendix B.</i> <p>C. Decisions shall be decided by a preponderance of the evidence (e.g. more likely than not), the severity and nature of the violation, and if the defendant has a demonstrated pattern of violations.</p>
--	--

Title VII - Elections

9.000	Miscellany
9.001	Appointments to the Board of Elections
	In case of a vacancy on the BoE, the President shall present a nominee to the Senate by the next Senate meeting.

Title VIII – Travel Awards

1.000	General Eligibility and Qualifications	59
1.001-1	Qualifications for Travel Award Candidates	59
1.002-1	Eligibility for Travel Awards Candidates	59
1.003	Transferability of Awards	59
1.004	Disqualification by Reason of Honor Code Violations	59
1.101-1	Conference Travel	59
1.102-1	Research Travel	59
1.103-1	Professional Development Travel	60
1.201-1	Group Travel	60
1.202	Top-Up Differentials	60
2.000	Selection of Awardees	61
2.001	Establishment of Criteria	61
2.002	Current Criteria	61
2.003	Requirement of Non-Discrimination	61
2.101	The Travel Committee's Role in the Selection Process	61
3.000	Application Requirements and Timeline	62
3.001	Applications in General	62
3.101	Opening of Applications	62
3.102	Travel Awards Cycles	62
3.103	Notification of Selection	62
4.000	The Senate and Travel Awards	63
4.001-1	Submission to the Senate	63
4.002	Passage of Travel Awards Bills	63
5.000	Procedures and Requirements for Award Recipients	64
5.001	Required Documentation	64
5.002-1	Reimbursement	64
6.000	Additional Duties and Restrictions of the Senate Travel Awards Committee	65
6.001	Review of Travel Awards	65
6.002	Review of Other Travel Awards Documents	65
6.101	Senate Approval of Committee Awards	65
6.102	The Travel Awards Waitlist	65
6.201	Reporting Requirements of the Senate Travel Awards Committee	66
6.202	Required Information in Committee Reports	66

1.000	General Eligibility and Qualifications
--------------	---

1.001-1	Qualifications for Travel Award Candidates
	<p>To be eligible for a travel award (hereinafter “TA”), a graduate or professional student must be:</p> <ul style="list-style-type: none"> A. A fee-paying student in good standing; and B. Enrolled in the Spring semester for travel from January through June, or the Fall semester for travel from July through December.
1.002-1	Eligibility for Travel Awards Candidates
	<p>The following restrictions are in place for those applying for TAs:</p> <ul style="list-style-type: none"> A. An applicant must not have received an individual or group TA in the past two years. <ul style="list-style-type: none"> (1) The two years of ineligibility shall be calculated as eight cycles (one-half of a semester) following the cycle in which the applicant last received an award. (2) An applicant shall become eligible for an award in the ninth cycle following receipt of an award. <i>A visual example is included in Appendix C § C-1000.</i> B. An applicant may combine TAs with other funds, but all other funds must be declared and GPSG funds may only be used once all other funds are exhausted. Non-declaration of funds is an honor court violation.
1.003	Transferability of Awards
	GPSG TAs are not transferrable to another trip or another individual.
1.004	Disqualification by Reason of Honor Code Violations
	<ul style="list-style-type: none"> A. All applicants are bound by the University Honor Code B. Violations of the Honor Code during the application process shall be grounds for disqualification of the applicant.
1.101-1	Conference Travel
	<ul style="list-style-type: none"> A. An applicant may be awarded a TA for travel to a conference, meeting, or other academic gathering. B. “Conference travel” under this Title includes: <ul style="list-style-type: none"> (1) Traveling to a conference or meeting to present original research (a poster, paper, etc.) or to serve as a member on a panel as a session chair or discussant; or (2) Traveling to a conference for some other reason not covered above (e.g. a job interview or attendance). To receive such an award, the applicant must demonstrate that: <ul style="list-style-type: none"> a. The applicant would not have been able to receive specific benefits without traveling; and b. Their participation in the conference or meeting is merited above an applicant eligible pursuant to § 1.101(B)(1) of this Title. C. The maximum individual award for travel is \$800.00.
1.102-1	Research Travel
	<ul style="list-style-type: none"> A. An applicant may be awarded a TA for research travel. B. “Research travel” under this Title is defined as travel to conduct original research (usually at another institution or location). C. When applying for a Research TA, an applicant must: <ul style="list-style-type: none"> (1) Demonstrate that specific benefits of the planned travel cannot be achieved at the University; (2) Demonstrate that they have prepared to conduct the research (which may be shown by preliminary research plans or initial contacts); and (3) Provide a preliminary projected budget for the proposed travel, if requested by the committee. D. The maximum individual award for travel is \$800.00.

1.103-1	Professional Development Travel
	<p>A. An applicant may be awarded a TA for professional development travel.</p> <p>B. “Professional development travel” under this Title is defined as traveling to participate in information sessions or workshops, usually at another institution or location.</p> <p>C. When applying for a Professional Development TA, an applicant must demonstrate:</p> <ol style="list-style-type: none"> (1) That specific benefits provided at the desired information session or workshop cannot be achieved at the University; (2) That specific benefits which would influence their intellectual and professional development (e.g. exposure to new techniques in the applicant’s field, the acquisition or practicing of skills, strategies, and/or techniques necessary for a successful career in the field); and (3) That, if possible, an established academic/professional will offer mentorship, and whether that mentorship is achievable at the university; and (4) That specific benefits from their travel include trips or tours of established institutions within the applicant’s field, and/or introductions/interactions with leaders of those institutions. <p>D. The maximum individual award for domestic travel is \$400.00.</p>
1.201-1	Group Travel
	<p>A. Applicants for Travel Awards may apply as a group.</p> <p>B. A “group” under this Title is defined as applicants traveling to the same conference or institution.</p> <ol style="list-style-type: none"> (1) Each member of the group must meet the eligibility requirements listed in §§ 1.001 and 1.002 of this Title. (2) A group may only submit a single application. (3) The application must demonstrate how the group travel benefits each member of the group. <p>C. The maximum award per each member of the group is \$300.00.</p>

2.000	Selection of Awardees
2.001	Establishment of Criteria
	TAs are competitive, and awardees shall be decided by the STAC based on rules and guidelines set by the STAC and approved by a majority vote of the Senate.
2.002	Current Criteria
	<p>A. The STAC shall use specific criteria in selecting awardees. Such criteria may be, but is not limited to, that found within §§ 1.001 – 002; 1.101 – 103; and 1.201 – 202 of this Title.</p> <p>B. In cases where all applicants are equally eligible for an award, the STAC may use whether the applicant’s departments, programs, or schools have a Senator in good standing to determine the final awardee.</p>
2.003	Requirement of Non-Discrimination
	<p>Awarding of TAs shall not be based on any of the following:</p> <ol style="list-style-type: none"> A. Age; B. Sex; C. Race; D. Color; E. National origin; F. Religion; G. Disability;

	<p>H. Sexual orientation;</p> <p>I. Gender identity;</p> <p>J. Gender expression;</p> <p>K. Genetic information; or</p> <p>L. Veteran status.</p>
2.101	The Travel Committee's Role in the Selection Process
	<p>A. The STAC is responsible for interpreting the criteria found within §§ 1.001 – 002; 1.101 – 103; and 1.201 – 202 of this Title in selecting award recipients.</p> <p>B. The STAC may award amounts less than the maximum stated in §§ 1.101, 1.102, 1.103, and 1.201 of this Title.</p> <p>C. The STAC may create a waitlist for applicants additional to those recommended for funding for each application period.</p>

3.000	Application Requirements and Timeline
3.001	Applications in General
	<p>A. An application for TAs will be made available online through both the GPSG Website and GPSG Newsletter.</p> <p><i>B. The minimum amount of information required for a TA may be found in Appendix C § C-1001.</i></p>
3.101	Opening of Applications
	Applications for TAs shall open at least 30 days prior to any announced deadline.
3.102	Travel Awards Cycles
	<p><i>A. A chart of awards cycles and deadlines may be found in Appendix C § C-1002.</i></p> <p>B. To be eligible for an award, an applicant must be enrolled in the appropriate semester as indicated in § B-1002.</p> <p>C. The STAC may not set an application deadline earlier than the dates found in § B-1002.</p> <p>D. If an application deadline falls on a weekend or University holiday, the STAC may move the application deadline to the first available workday after the weekend or holiday, understanding the below constraints:</p>

Title VIII – Travel Awards

	<p>(1) All application dates shall be set in the final STAC meeting of the previous fiscal year; and</p> <p>(2) All application dates shall be made available via the GPSG TA website and Newsletter.</p>
3.103	Notification of Selection
	All applications will be notified of their status within 40 days of the application's due date.

4.000	The Senate and Travel Awards
4.001-1	Submission to the Senate
	<p>A. The STAC shall recommend awards decisions to the Senate at the meeting immediately following the conclusion of an application deadline.</p> <p>B. The STAC Chair shall present the proposed awards decision(s) to the Senate in the form of a bill, which shall include the minimum following:</p> <ol style="list-style-type: none"> (1) Names and departments of the recommended awardees; (2) The recommended award amounts; (3) The type and nature of awards (e.g. domestic or international, individual or group); and (4) The current status of the budget, including: <ol style="list-style-type: none"> a. The original amount approved for TAs by the Senate for the current fiscal year; b. The recommended amount of expenditure in the current bill; c. The total amount awarded to date for the current fiscal year; and d. The remaining budget for the fiscal year.
4.002	Passage of Travel Awards Bills

	A majority vote shall be required to pass recommended STAC decisions.
--	---

5.000	Procedures and Requirements for Award Recipients
5.001	Required Documentation
	<p>A. <i>Documentation required to be submitted within 30 days of conclusion of travel (or award notification – whichever is later) may be found in Appendix C § C-1003.</i></p> <p>B. Applicants placed on a waitlist must retain all appropriate documentation through the end of the University fiscal year (June 30th) in case funds become available to provide them an award.</p> <p>C. An applicant is solely responsible for ensuring they retain all appropriate documentation.</p>
5.002-1	Reimbursement
	<p>A. The Comptroller shall issue a TA reimbursement upon verifying that the expenses comply with this Title and are legitimate travel-related expenses.</p> <p>B. In addition to any other restrictions under this Title, TA funds cannot be used to cover travel expenses which are excluded from reimbursement pursuant to University policy.</p>

Title VIII – Travel Awards

	<p>C. In addition to other prohibited expenses, the following items are not reimbursable:</p> <ol style="list-style-type: none"> (1) Alcohol; (2) Tobacco; (3) Illegal substances; (4) Firearms; (5) Other weapons; (6) Other tangible items, including, but not limited to: <ol style="list-style-type: none"> a. Research materials; b. Souvenirs; c. Personal hygiene products; d. Other non-essential physical items.
--	--

6.000	Additional Duties and Restrictions of the Senate Travel Awards Committee
6.001	Review of Travel Awards Documents
	<ol style="list-style-type: none"> A. This Title shall be reviewed at least once per fiscal year (July 1 – June 30) by the STAC. B. If the STAC finds no amendments necessary, the STAC shall report so to the Senate and update the review date for this Title. C. If the STAC finds an amendment(s) necessary, the STAC shall write a bill amending this Title, subject to: <ol style="list-style-type: none"> (1) A majority vote of the STAC; (2) A majority vote of the Senate
6.002	Review of Other Travel Awards Documents
	<ol style="list-style-type: none"> A. The STAC shall review all other relevant documents at least once per fiscal year, which include: <ol style="list-style-type: none"> (1) The general TA application; (2) The TA grading criteria; (3) TA frequently-asked-questions; and

	<p>(4) STAC policies and procedures.</p> <p>B. Each of these documents may be amended by a majority vote of the STAC, provided there are no conflicts with this Code or reference (a).</p>
6.101	Senate Approval of Committee Awards
	<p>A. The STAC may not award more money than approved in a Senate bill, unless excepted under § 6.102 of this Title.</p> <p>B. If the STAC feels an award needs to be amended, an additional bill shall be presented to the Senate detailing the justification for the amended award and proposed increased amount.</p>
6.102	The Travel Awards Waitlist
	<p>A. Waitlisted applicants will receive an award if funds for their awards cycle become available because an applicant recommended for funding does not accept the full award or declines the award in entirety.</p> <p>B. Applicants on the waitlist will be awarded in the order they were placed for the relevant awards cycle.</p> <p>C. The award offered to a waitlisted applicant shall be at the discretion of the STAC Chair according to:</p> <ol style="list-style-type: none"> (1) The remaining funds approved by the Senate for the that cycle; (2) The maximum award amounts under §§ 1.101 – 103 and 1.201; and (3) The minimum award amounts established by precedent of the STAC’s historical decisions. <ol style="list-style-type: none"> a. It is the prerogative of the STAC to reassess and set new “historical minimums” b. If the available funds do not meet the historical minimums previously offered, the STAC Chair shall wait to offer the award until such funds become available for that awards cycle. <p>D. If the waitlist of one cycle has been completely cleared, any money approved for that cycle by the Senate may be applied to remaining waitlisted applicants from that fiscal year.</p> <ol style="list-style-type: none"> (1) This process will continue until all waitlists are cleared. (2) Any funds remaining after all waitlists are cleared, or if insufficient funds remain to make another award, will be returned to the Reserve Fund.
6.201	Reporting Requirements of the Senate Travel Awards Committee
	<p>The STAC Chair shall submit mid and end-of-year reports to the Senate, to be made publicly available on the GPSG Website.</p> <p>A. The mid-year report will be due 30 days after the approval of the second fall awards bill (in mid-January).</p> <p>B. The end-of-year report will be due 30 days after the approval of the second spring awards bill (in early May).</p> <ol style="list-style-type: none"> (1) The end-of-year report is the responsibility of the outgoing STAC Chair. (2) The end-of-year report shall reflect the status of TAs at the time of the report’s submission. (3) An amendment to the end-of-year report shall be submitted as an appendix in the subsequent years report to reflect post-submission changes.
6.202	Required Information in Committee Reports
	<i>Required information may be found in Appendix C § C-1004.</i>

Title IX – Financial Regulations

1.000	Funds and Budgets	68
1.001	Controlling Documents and Audit Requirements	68
1.002	Definitions	68
1.101	The Annual Budget	68
1.201-1	The Reserve Budget	68
1.202	States of Emergency	68
2.000	Responsibilities of Financial Officers	69
2.001	Responsibilities of the Vice President for Finance	69
2.002	Responsibilities of the Comptroller	69
2.003	Joint Responsibilities	69
3.000	Funding of Student Groups	70
3.001	Definitions	70
3.002-1	Restrictions on Appropriations or Allocations	70
3.101	Eligibility for Appropriations	71
3.102	Submission of Appropriations Requests	71
3.103	Funding Limitations of Appropriations Requests	71
3.104	Rights to Information	72
3.105	Processing of Requests	72
3.106-1	Appearance at Senate Meetings	72
3.107	Passage of Appropriations	72
3.108	Post-Funding Requirements	72
3.201-1	Eligibility for Allocations	73
3.202	Submission of Allocations Requests	73
3.203	Allocations Formula	73
3.204	Allocations Processing	73
4.000	The Emergency Fund	74
4.001-1	The Director of Public Service	74
4.002	Emergency Fund Application Review	74
4.003-1	The Emergency Fund Selection Committee	74
4.101	Eligibility for Emergency Funds	74
4.102-1	Exceptions to Eligibility Criteria	74
4.201	Permissible Uses of Emergency Fund Grants	74
4.202	Impermissible Uses of Emergency Fund Grants	75
4.301	Submission of Emergency Fund Requests	75
4.302-1	Processing of Applications	75
4.304	Post-Funding Requirements	75
5.000	Compensation of Officers	76
5.001	General Eligibility	76
5.002	Limitations on Eligibility	76
5.003	Ineligibility or Forbearance	76
5.101	Compensation of Officers	76

1.000	Funds and Budgets
--------------	--------------------------

1.001	Controlling Documents and Audit Requirements
	<ul style="list-style-type: none"> A. All funds shall be administered pursuant to this Title. B. This Title shall be audited annually by the Senate Finance Committee (hereinafter “SFC”).
1.002	Definitions
	<ul style="list-style-type: none"> A. Fiscal Year: the period of time elapsing between July 1 of a given year and June 30 of the subsequent year. B. Annual Funds: funds received by the GPSG within a fiscal year, regardless of the source. C. Reserve Funds: unspent money from prior fiscal years. D. Emergency Funds: Money set aside to provide financial assistance to graduate and professional students with emergent financial needs (not covered by the University emergency fund) that would otherwise prevent their ability to complete their graduate career. E. Reserve Fund Minimum: An amount of funds that is equal to 30 percent of the most recently passed annual budget.
1.101	The Annual Budget
	<ul style="list-style-type: none"> A. Annual funds shall only be spent according to the annual budget. B. The annual budget shall be: <ul style="list-style-type: none"> (1) Balanced; (2) Passed by a majority of the SFC; and (3) Passed by a majority vote of the Senate and approval by the President; or (4) Passed by a 2/3ds majority vote of the Senate.
1.201-1	The Reserve Budget
	<ul style="list-style-type: none"> A. The Reserve Budget is defined as the balance of the GPSG Carolina Union Student Organizations account: <ul style="list-style-type: none"> (1) Minus any pending/outstanding obligations from the previous year; (2) Plus any pending/outstanding refunds from the previous fiscal year; (3) Plus any unspent annual funds from the previous year; and (4) Minus any funds allocated to the Emergency Fund. B. Reserve funds may only be spent according to a Reserve Budget passed by a: <ul style="list-style-type: none"> (1) 2/3ds vote of the Senate; and (2) Approval by the President. C. The Reserve Budget shall not lower the Reserve Fund balance below the Reserve Fund Minimum.
1.202	States of Emergency
	<ul style="list-style-type: none"> A. States of Emergency must be declared jointly by the President and Vice President for Finance in a signed statement that: <ul style="list-style-type: none"> (1) Clearly states the financial circumstances that necessitates spending an amount of money that will lower the Reserve Fund below the Reserve Fund Minimum; (2) Provides a plan for restoring the Reserve Fund to an amount greater than or equal to the Reserve Fund Minimum; (3) Is announced to the Senate within 24 hours of presentment; and (4) Is passed by the Senate within one week by a 2/3ds majority vote. B. If the Declaration of Emergency is not passed by the Senate within one week, all spending authorized by said declaration will be frozen.
2.000	Responsibilities of Financial Officers

Title IX – Financial Regulations

2.001	Responsibilities of the Vice President for Finance
	<p>A. The Vice President for Finance, in addition to their duties outlined in III GPSG Code § 2.401, shall be the final authority on issues arising under this Title.</p> <p>B. Any decision made by the Vice President for Finance regarding interpretations of this Title may be reversed by a 2/3ds vote of the Senate.</p>
2.002	Responsibilities of the Comptroller
	The Comptroller, in addition to their duties outlined in V GPSG Code § 1.001 et seq., is authorized to endorse expenditures consistent with this Title.
2.003	Joint Responsibilities
	<p>A. The Vice President for Finance and Comptroller are responsible for the inventory and control of any Capital Equipment (hereinafter “CE”), which is defined as any equipment with a useful life of:</p> <ol style="list-style-type: none"> (1) One year or more; and (2) Costs more than \$50.00. <p>B. If purchased with GPSG funds, CE becomes property of the GPSG, even if purchased by a student organization or RU.</p> <p>C. The Comptroller shall maintain a list of all CE, pursuant to V GPSG Code § 1.002(C), specifying:</p> <ol style="list-style-type: none"> (1) The purchase date of the CE; (2) Its value (accounting for depreciation); (3) Its location; and (4) The responsible individual.

3.000	Funding of Student Groups
--------------	----------------------------------

3.001-2	Definitions
	<p>A. Appropriation: a transfer of a specific amount of funds from the GPSG to an organization that is officially recognized by the Office of Student Life and Leadership or by the GPSG as an RU which:</p> <ol style="list-style-type: none"> (1) Is for a specified use; (2) Has been approved by the SAC; (3) Has been approved by the Senate; and (4) Shall not be used for the purchase of alcohol, tobacco, or firearms where such purchase is part and parcel to a social events. <p>B. Allocation: a transfer of funds from the GPSG to an RU on the basis of active participation within the GPSG.</p> <p>C. Social Appropriation: a transfer of a specific amount of funds from the GPSG to a student organization, which:</p> <ol style="list-style-type: none"> (1) Is for a specific use; (2) Has been approved by the SAC; (3) Has been approved by the Senate; (4) Is intended for social events only; and (5) Shall not be used for the purchase of alcohol, tobacco, or firearms. <p>D. Fundraising Appropriation: An appropriation made with the agreement that the appropriated funds will be repaid to the GPSG within the same fiscal year.</p> <ol style="list-style-type: none"> (1) The fundraising appropriations process shall be overseen by the SAC pursuant to § 3.101 – 108 of this Title. (2) Organizations that receive fundraising appropriations must submit a preliminary financial report to the Comptroller within 45 days of the conclusion of the fundraising event, providing information relating to the organizations ability to repay the GPSG. (3) Total repayment must occur within 90 days of the conclusion of the event. (4) If repayment will not be accomplished within 90 days, the organization must negotiate a repayment plan with the Vice President for Finance, subject to a majority vote of the Senate. (5) Organizations that receive fundraising appropriations must acknowledge GPSG co-sponsorship of the event and complete a post-funding report pursuant to § 3.108 of this Title.
3.002-1	Restrictions on Appropriations or Allocations
	<p>No appropriation or allocation shall be made if it would result in any of the following:</p> <p>A. Payment to, or on behalf of, an organization that discriminates on the basis of:</p> <ol style="list-style-type: none"> (1) Age; (2) Color; (3) Creed; (4) Disability; (5) Gender expression; (6) Gender identity; (7) Genetic information; (8) National origin; (9) Race; (10) Religion; (11) Sex; (12) Sexual orientation; or (13) Veteran status.

	<ul style="list-style-type: none"> B. Payment to an ex-employee; C. For a benefit primarily received in a different fiscal year; D. Tangible gain for any member of the organization (except salaries or scholarships explicitly approved by the Senate); E. Tangible gain for any third-party organization; F. The purchase of alcohol, tobacco, gift cards, or firearms; or G. Payment to, or on behalf of, an organization whose funding eligibility is frozen. <p>(1) The Vice President for Finance may declare that an RU or organization has its eligibility frozen if any of the following conditions are met:</p> <ul style="list-style-type: none"> a. The RU or organization failed to repay a fundraising appropriation within 90 days of the conclusion of the fundraising event; b. The RU or organization owes a debt to the GPSG; c. The RU or organization received an appropriation and failed to meet the post-funding requirements outlined under § 3.108 of this Title; d. The RU or organization violated any restrictions under this Title; e. The RU or organization is found to be in violation of the Honor Code <p>(2) A frozen RU or organization may appeal its status to the Senate, which may overturn such status by a 2/3ds vote.</p>
3.101-1	Eligibility for Appropriations
	<p>To request and receive an appropriation, a student organization must:</p> <ul style="list-style-type: none"> A. Be recognized by the Office of Student Life and Leadership or as an RU by the GPSG; B. Be comprised of a majority of graduate and professional students.
3.102	Submission of Appropriations Requests
	<p>Prior to being heard by the SAC, the RU or organization must submit an appropriations request, which must:</p> <ul style="list-style-type: none"> A. State the nature of the request; B. Verify that the appropriation is consistent with this Title and applicable funding guidelines; and C. Be sponsored by at least: <ul style="list-style-type: none"> (1) One Senator; (2) The organizations registered advisor; or (3) The Vice President for Finance.
3.103-1	Funding Limitations of Appropriations Requests
	<ul style="list-style-type: none"> A. Appropriations requests shall be consistent with University fiscal policies and subject to the following limitations: <ul style="list-style-type: none"> (1) Lodging shall be set at the rate given in the most current version of reference (e) and shall be stated in the request. (2) Driving expenses shall be set at the rate given in the most current version of reference (f) and shall be stated in the request. (3) Printing expenses shall be set at the current rate charged by the Carolina Computing Initiative (hereinafter “CCI”) and shall be stated in the request. Forms of printing not covered by CCI will be considered on a case-by-case basis. (4) Honoraria expenses shall not exceed \$50.00 per person <ul style="list-style-type: none"> a. An honorarium is a payment for services for which fees are not legally or traditionally required.

	<p>b. This limit shall not apply to speaker fees.</p> <p>(5) Social appropriations requests shall not exceed \$300.00 per event.</p> <p>B. Appropriations requests cannot be awarded retroactively.</p>
3.104	Rights to Information
	<p>The SAC and the Senate reserve the right to request the following information to supplement any appropriations request:</p> <ul style="list-style-type: none"> A. A constitution, by-laws, and/or other official statement of purpose of the requesting organization; B. Proof of recognition by the Office of Student Organizations; C. A statement of non-discrimination covering protected categories enumerated in § 3.002(A) of this Title; D. A list of names and contact information of the major officers of the organization, to confirm that all officers are registered, fee-paying students of the University.
3.105	Processing of Requests
	<p>Requests for appropriations shall be processed as follows:</p> <ul style="list-style-type: none"> A. The SAC shall meet 10 – 20 days prior to each Senate meeting at a time and place set by the SAC Chair. This meeting shall be announced on the GPSG website and shall be open to the public. B. The SAC Chair shall receive requests up to 48 hours prior to each meeting. C. The SAC is entitled to consider a request withdrawn if no organizational representative appears at the SAC meeting. D. The SAC shall consider each request and report each request to the Senate, with one of the following categorizations accompanied by a short summary of the SAC's rationale: <ul style="list-style-type: none"> (1) Favorable (appropriation recommended, with or without amendments); (2) Unfavorable (no appropriation recommended); (3) Withdrawn; or (4) Disqualified.
3.106-1	Appearance at Senate Meetings
	<ul style="list-style-type: none"> A. Each RU or organization may elect to have a representative speak at the relevant Senate meeting on behalf of their request, or they may designate the SAC Chair to do so. B. Such representatives are allowed two minutes to speak.
3.107	Passage of Appropriations
	<ul style="list-style-type: none"> A. An appropriation request with a favorable endorsement requires either: <ul style="list-style-type: none"> (1) A majority vote of the Senate and approval of the President; or (2) A 2/3ds majority vote of the Senate. B. An appropriation request with an unfavorable endorsement requires a 2/3ds majority vote of the Senate and approval of the President.
3.108	Post-Funding Requirements
	<p>In exchange for receiving appropriated funds, an organization must submit the following:</p> <ul style="list-style-type: none"> A. Proof of GPSG recognition as co-sponsor in advertising to the Comptroller no later than 48 hours prior to the start of the event; B. Submit a post funding report (within 30 days of event conclusion) showing: <ul style="list-style-type: none"> (1) How the appropriation was spent; (2) Copies of itemized receipts; (3) Any other information deemed necessary by the Comptroller.
3.201-1	Eligibility for Allocations

	<p>A. To request and receive an allocation, the RU must:</p> <ol style="list-style-type: none"> (1) Be represented by a Senator in good standing; (2) Have had one Senator present and voting in at least 6 regular meetings of the Senate in the current fiscal year; and (3) Have fulfilled the town hall meeting pursuant to II GPSG Code § 1.203. <p>B. If an RU fails to meet the six-meeting minimum due to all their Senator(s)'s inability to attend one rescheduled meeting, the RU may petition for their allocation in the following manner:</p> <ol style="list-style-type: none"> (1) The affected Senator(s) must submit a written notice to the SFC Chair, Senior Vice President, and President Pro Tempore within 7 days of receiving notice of the rescheduled meeting, with their reason for missing the rescheduled meeting. (2) The written notice will be reviewed by the SFC Chair, Senior Vice President, and President Pro Tempore within 7 days for approval. <ol style="list-style-type: none"> a. If the petition is approved, the Senators will be notified and a waiver will be issued for the relevant meeting. b. If the petition is denied, the Senators will be provided the reasoning and have the opportunity to appeal the decision. c. This appeal will consist of resubmission of the petition and an in-person discussion with the SFC Chair and Senior Vice President.
3.202	Submission of Allocations Requests
	<p>Requests for allocations must be submitted to the Comptroller no earlier than the unit is eligible to receive an allocation, and no later than 10 days after the final Senate meeting of the fiscal year. The submission must:</p> <ol style="list-style-type: none"> A. State the nature of the request; B. Verify that the appropriation is consistent with this Title and applicable funding guidelines; and C. Be sponsored by a Senator in good standing.
3.203	Allocations Formula
	<p>A. An RUs allocation is determined by the allocation budget and by the number of participation points earned by the RU.</p> <p><i>B. The formula for determining allocations (along with relevant guidance) may be found in Appendix D § D-1000.</i></p>
3.204	Allocations Processing
	<p>The Comptroller shall process allocations requests as follows:</p> <ol style="list-style-type: none"> A. Verify that the RU is eligible; B. Direct CUSO to transfer the allocated amount to the organizations; and account, if the allocation was requested for an organizations account; or C. Issue payment (up to the amount of the allocation) after receiving itemized receipts from the RUs Senator.

4.000	The Emergency Fund
4.001-1	The Director of Community Engagement

	<ul style="list-style-type: none"> A. Pursuant to III GPSG Code § 3.106, the Director of Community Engagement (hereinafter “DCE”) shall administer the Emergency Fund. B. The DCE shall be the Chair of the Emergency Fund Selection Committee (hereinafter “EFSC”) C. The DCE shall oversee the Emergency Fund application process, administering it in accordance with this Title and guidelines approved by the SFC.
4.002	Emergency Fund Application Review
	All applications are considered by the EFSC after undergoing a thorough initial review by the DPS.
4.003-1	The Emergency Fund Selection Committee
	<ul style="list-style-type: none"> A. The EFSC shall consist of five members <ul style="list-style-type: none"> (1) Three graduate and professional students: <ul style="list-style-type: none"> a. The DPS; b. The Vice President for Finance; and c. The Chief of Staff (hereinafter “CoS”) (2) The Associate Dean for Student Affairs; and (3) The Assistant for Graduate and Professional Programs (Scholarships and Student Aid). B. The Director of Student Opportunities (hereinafter “DSO”), in consultation with the CoS, shall make two at-large alternate graduate and professional student appointments to serve on the EFSC in case of absence or conflict of interest. C. All members of the EFSC shall accept and abide by a strict confidentiality agreement provided by the DPS. D. The DCE shall be responsible for verifying continued participation of committee members.
4.101	Eligibility for Emergency Funds
	<p>To be eligible to receive Emergency Funds, students must meet the following requirements:</p> <ul style="list-style-type: none"> A. Demonstrate financial hardship resulting from an emergency, accident, or other unplanned event; B. Have been enrolled at the University, in a degree-seeking program, at any point within the past six months; C. Not have graduated; D. Have considered all other resources, including, but not limited to: <ul style="list-style-type: none"> (1) Emergency loans through Scholarships and Student Aid; (2) The Dean of Students Emergency Fund; or (3) The Charity Care Program; and E. Have completed all questions in full and provided supporting documentation.
4.102-1	Exceptions to Eligibility Criteria
	<ul style="list-style-type: none"> A. Students must first apply to the Dean of Students Emergency Fund, unless an exception is granted by the DCE due to a time-sensitive emergency. B. Funding for students who do not pay the Student Organization fee shall be left to the discretion of the EFSC.
4.201	Permissible Uses of Emergency Fund Grants
	<p>Emergency funds may be used to pay for the following:</p> <ul style="list-style-type: none"> A. Rent, utilities, or other essential household expenses; B. Medications and other costs related to medical care (for self or family); C. Safety needs (e.g. lock changes)

	<ul style="list-style-type: none"> D. Replacement of essential personal belongings due to fire, theft, or natural disaster; E. Travel costs related to the death or illness of an immediate family member; or F. Costs related to childcare.
4.202	Impermissible Uses of Emergency Fund Grants
	<p>Emergency funds shall not be used for the following:</p> <ul style="list-style-type: none"> A. Academic-related costs such as: <ul style="list-style-type: none"> (1) Study-abroad costs; (2) Books; (3) Conference or research travel; or (4) Tuition or fees; B. Non-essential utilities (e.g. cable), household, or furniture costs not related to damage or theft; C. Costs related to parking tickets, legal fees, or civil/criminal litigation; D. Costs for entertainment, recreation, non-emergency travel, or other non-essential expenses; E. Alcohol, tobacco, or firearms.
4.301	Submission of Emergency Fund Requests
	Students must submit an application through either the GPSG website or HeelLife and provide an necessary supporting evidence.
4.302-1	Processing of Applications
	<ul style="list-style-type: none"> A. The DPS shall determine if the applicant is eligible pursuant to §§ 4.101 and 4.102 of this Title. B. Upon determination of eligibility, the DPS shall compile all application materials and distribute to the EFSC within one business day for a blind-review process. C. EFSC members shall review the application and submit their funding recommendations (both whether the applicant should receive funding, and a recommended amount) within one business day of receipt from the DPS. D. Decisions will be based on the following: <ul style="list-style-type: none"> (1) If the EFSC members are in general agreement, the DCE may create a final recommendation list and resubmit to the EFSC for final approval. (2) If significant differences in agreement exist and are brought up within 1 business day of receipt of applicant materials from the DCE, a meeting may be called by the DCE for further consideration. (3) Funding must be approved by a majority vote of the EFSC. (4) The amount awarded shall be calculated by averaging the non-zero recommended amounts, with final awards staying at or below \$1000. E. Applications set to receive funding must be approved by the President. Funding request vetoed by the President must be sent back to the EFSC, subject to a 4/5ths veto-reversal vote. F. The DCE shall notify the applicant, the Vice President for Finance, and the Comptroller of the request's status the same day a decision was finalized.
4.304	Post-Funding Requirements
	<ul style="list-style-type: none"> A. Within four weeks of disbursement, a post-funding report, prepared pursuant to § 3.108(B) of this Title, must be submitted to the Comptroller through the GPSG website. B. The DPS will be consulted on if further information is required.

Title IX – Financial Regulations

5.000	Compensation of Officers
5.001	General Eligibility
	The officers outlined in Appendix D-1001 shall be eligible to be compensated with a modest stipend in consideration for their performance of duties during the academic year and summer.
5.002	Limitations on Eligibility
	<p>A. No officer of the GPSG shall be entitled, nor shall they accept, a stipend, salary, or any other form of compensation for the purpose of holding a position within the GPSG, except that which is allocated to their office by the Senate in this Title.</p> <p>B. No officer shall be entitled to, nor shall accept, two or more stipends or salaries, or any other form of compensation originating from student fees.</p> <p>C. No member of the GPSG shall receive any stipend that is not specifically enumerated in this Title.</p>
5.003	Ineligibility or Forbearance
	In the event that the officers of compensated positions do not, or cannot, accept the stipend, each yearly amount shall revert to the Reserve Fund.
5.101	Compensation of Officers
	<i>Compensable officers (and amounts) may be found in Appendix D § D-1001.</i>

Title X – Summer Governance

1.000	Structure of Summer Governance	78
1.001	Executive Membership	78
1.002	Legislative Membership	78
1.003	Additional Membership	78
1.101	Selection of the Chair of the Senate Travel Awards Committee	78
1.102-1	Selection of Additional Senators	78
2.000	Summer Governance Powers	79
2.001	Duration	79
2.002	Executive Powers	79
2.003	Legislative Powers	79
2.004	Powers of Other Personnel	79

1.000	Structure of Summer Governance
--------------	---------------------------------------

1.001	Executive Membership
	The GPSG Summer Government (hereinafter “GPSG-SG”) shall include all members of the Executive Board and any members of the Cabinet confirmed prior to the end of the previous legislative session.
1.002	Legislative Membership
	The GPSG-SG shall be comprised of: <ul style="list-style-type: none"> A. The Chair of the Senate Travel Awards Committee (hereinafter “STAC”); and B. Four Senators who will not graduate prior to the start of the subsequent legislative session.
1.003	Additional Membership
	The GPSG-SG shall also include: <ul style="list-style-type: none"> A. The Comptroller; B. The Solicitor General; and C. Any additional personnel confirmed prior to the end of the previous legislative session.
1.101	Selection of the Chair of the Senate Travel Awards Committee
	<ul style="list-style-type: none"> A. All members of the current legislative session, who will not graduate prior to the start of the following legislative session, shall be eligible for the role of STAC Chair. B. The STAC shall submit a formal resolution containing the name of the next Chair at the April meeting of the current legislative session. C. The nominee shall be confirmed by a simple majority vote of the full Senate.
1.102-1	Selection of Additional Senators
	<ul style="list-style-type: none"> A. One Senator serving on each of the following committees shall be nominated to serve in the GPSG-SG: <ul style="list-style-type: none"> (1) The Senate Appropriations Committee; (2) The Senate Finance Committee; (3) The Senate Oversight and Accountability Committee; (4) The Senate Rules and Judiciary Committee. B. Should a committee fail to identify a nominee, or if all members of the committee will graduate prior to the subsequent session, any eligible Senator may identify themselves as a nominee. C. Any nominee shall be confirmed by a simple majority vote of the full Senate.

2.000	Summer Governance Powers
--------------	---------------------------------

2.001	Duration
	The GPSG-SG shall be empowered to perform their duties following the conclusion of the previous legislative session until the beginning of the subsequent legislative session.
2.002	Executive Powers
	<p>A. Members of the Executive Board and Cabinet shall be empowered to perform their duties as given in Title III of this Code.</p> <p>B. Members of the Executive Board and Cabinet shall sit on additional external appointments (when necessary) for the duration of the summer term.</p> <p>C. The Senior Vice President, Vice President for Advocacy and Government Affairs, and Vice President for Finance shall be empowered to perform their ex officio legislative duties, consistent with Title III of this Code, when appropriate.</p> <p>D. The President and Vice President for Finance shall be empowered to spend funds associated with summer programming should the Director of Social Programming not be confirmed prior to the end of the previous legislative session.</p>
2.003	Legislative Powers
	<p>A. The Legislative members of the GPSG-SG shall be empowered to perform the following duties:</p> <ol style="list-style-type: none"> (1) Review and approve all summer appropriations requests; (2) Review travel awards applications and make recommendations in the form of a bill at the first meeting of the subsequent legislative session (3) Review the <i>Standing Rules of the GPSG Senate (Appendix E)</i> and provide recommendations for revisions for the following legislative session. (4) In the event that an emergency meeting of the Senate is called between legislative sessions, the legislative members of Summer Governance shall serve in similar capacity to standing Senate Committees in considering, reviewing, and voting on any legislation intended for the emergency meeting. <p>B. All meetings and votes of the Senate may be conducted electronically.</p>
2.004	Powers of Other Personnel
	All additional personnel confirmed prior to the end of the previous legislative session shall be empowered to perform their duties as otherwise prescribed in this Code.

Appendix A – Currently Recognized Representative Units

A-1000	College of Arts and Sciences	Degree⁴
A-1001	American Studies	
A-1002	Anthropology	
A-1003	Applied Physical Sciences	
A-1004	Art	
A-1005	Biology	
A-1006	Chemistry	
A-1007	City and Regional Planning	
A-1008	Classics	
A-1009	Communication Studies	
A-1010	Computer Science	
A-1011	Dramatic Art	
A-1012	Ecology	
A-1013	Economics	
A-1014	English and Comparative Literature	
A-1015	Exercise and Sports Science	
A-1016	Folklore	
A-1017	Geography	
A-1018	Geological Sciences	
A-1019	Germanic and Slavic Languages & Literature	
A-1020	Global Studies	
A-1021	History	
A-1022	Linguistics	
A-1023	Marine Sciences	
A-1024	Mathematics	
A-1025	Musicology	
A-1026	Philosophy	
A-1027	Physics and Astronomy	
A-1028	Political Science	
A-1029	Psychology	
A-1030	Public Policy	
A-1031	Religious Studies	
A-1032	Romance Studies	
A-1033	Sociology	
A-1034	Statistics and Operations Research	
A-2000	School of Medicine	
A-2001	Biochemistry and Biophysics	PhD
A-2002	Bioinformatics and Computation Biology	PhD
A-2003	Biomedical Engineering	
A-2004	Cell Biology and Physiology	
A-2005	Genetics and Molecular Biology	PhD
A-2006	Human Movement Sciences	
A-2007	Medicine	MD
A-2008	Microbiology and Immunology	PhD
A-2009	Neuroscience	
A-2010	Occupational Therapy	
A-2011	Pathology	

⁴ If applicable

Appendix A – Currently Recognized Representative Units

A-2012	Pharmacology	
A-2013	Physical Therapy	
A-2014	Physician Assistant	
A-2015	Rehabilitation Counseling and Psychology	
A-2016	Speech and Hearing Sciences	
A-2017	Toxicology	MPS
A-2018	Toxicology	PhD
A-2019	Biological and Biomedical Sciences Program	
A-3000	School of Dentistry	
A-3001	Advanced Dental Education	
A-3002	Dentistry	DDS
A-4000	School of Pharmacy	
A-4001	Pharmaceutical Sciences	
A-4002	Pharmacy	PharmD
A-5000	School of Government	
A-5000	Public Administration	MPA
A-6000	School of Public Health	
A-6001	Biostatistics	
A-6002	Environmental Science and Engineering	
A-6003	Epidemiology	
A-6004	Health Behavior	
A-6005	Health Policy and Management	
A-6006	Maternal and Child Health	
A-6007	Nutrition	
A-6008	Public Health Leadership	
A-7000	School of Education	
A-7001	Education	
A-8000	Kenan-Flagler Business School	
A-8001	Accounting	MAc
A-8002	Business Administration	MBA
A-8003	Business Administration	PhD
A-9000	School of Nursing	
A-9001	Nursing	
A-10000	School of Law	
A-10001	Law	JD/LLM
A-11000	School of Media and Journalism	
A-11001	Media and Journalism	
A-12000	School of Information and Library Sciences	
A-12001	Biomedical and Health Informatics	MPS
A-12002	Information and Library Sciences	
A-13000	School of Social Work	
A-13001	Social Work	

Appendix B – Recommended Sanctions for Board of Elections Violations

B-1000	Minor Violations
	A. Written reprimand and warning B. Twenty-four hour suspension of campaigning C. Disqualification from election (for repeated and frequent minor violations)
B-1001	Major Violations
	A. Reimbursement for damaged property B. Forty-eight hour suspension of campaigning C. Suspension of campaigning for the remainder of the election D. Disqualification from the election

Appendix C – Travel Awards

C-1000	Awards Cycles								
	SP1	SP2	FA3	FA4	SP5	SP6	FA7	FA8	SP9
	Award	Inelig.	Inelig.	Inelig.	Inelig.	Inelig.	Inelig.	Inelig.	Eligible
C-1001	Minimum Required Information for Travel Award Applications								
	<p>The following information shall be the <i>minimum</i> required for an application to be considered complete:</p> <ul style="list-style-type: none"> A. Applicant's full name; B. University PID; C. Contact Information <ul style="list-style-type: none"> (1) Cell-phone; (2) University e-mail; (3) Local address; D. Department or School; E. Name and e-mail address of faculty reference (advisor or other sponsor); F. Type of travel (domestic or international); G. Name and contact information of group participants (if applicable); H. Dates of travel; I. Destination city and country; J. Conference information (if applicable): <ul style="list-style-type: none"> (1) Conference title and website; (2) Manner of participation; (3) Title of presentation (if applicable); (4) Names of additional authors of the presentation (if applicable) K. Research information (if applicable); <ul style="list-style-type: none"> (1) Working title of the project; (2) Estimated budget; (3) Other details not specified elsewhere; L. Statement of purpose⁵ 								
C-1002-1	Travel Award Cycles								
	Travel Cycle	Travel Between	Apply by...	Senate	Must be enrolled in...				
	July ⁶	July 1 – June 30 (following year)	August 1	Sep					
	August ⁶	July 1 – June 30 (following year)	August 1	Sep					
	September	Oct 1 – June 30 (following year)	September 1	Oct					
	October	Nov 1 – June 30 (following year)	October 1	Nov					
	November	Dec 1 – June 30 (following year)	November 1	Dec					
	December	Jan 1 – June 30	December 1	Jan					
	January	Feb 1 – June 30	January 1	Feb					

⁵ The STAC has the authority to require certain information in the Statement of Purpose.

⁶ July and August cycle review will be conducted by summer governance.

Appendix C – Travel Awards

	<table><tr><td>February</td><td>Mar 1 – June 30</td><td>February 1</td><td>Mar</td></tr><tr><td>March</td><td>Apr 1 – June 30</td><td>March 1</td><td>Apr</td></tr><tr><td>April</td><td>May 1 – June</td><td>April 1</td><td>Apr</td></tr></table>	February	Mar 1 – June 30	February 1	Mar	March	Apr 1 – June 30	March 1	Apr	April	May 1 – June	April 1	Apr	
February	Mar 1 – June 30	February 1	Mar											
March	Apr 1 – June 30	March 1	Apr											
April	May 1 – June	April 1	Apr											
C-1003	Required Documentation													
	<p>The following documentation is required to be submitted by a TA awardee:</p> <ul style="list-style-type: none">A. Proof of participation via:<ul style="list-style-type: none">(1) A copy of conference proceedings;(2) A letter of acceptance; or(3) A signed letter from the awardee’s advisor or supervisor confirming the details of their travel;B. A one-page report of the awardee’s conference or research experience;C. An expense report (submitted in a format to be determined by the Comptroller);D. Physical and itemized receipts for all expenses for which the awardee requests reimbursement, with the following exceptions:<ul style="list-style-type: none">(1) Photocopies or scans of receipts will only be accepted if the original receipt provided to the traveler was digital; and(2) Non-itemized credit card receipts are not eligible for reimbursement; andE. Any other information required by the Comptroller or other University official to process the reimbursement request.													
C-1004	Required Information in Committee Reports													
	<ul style="list-style-type: none">A. Reports submitted by the STAC shall include, at a minimum, the following:<ul style="list-style-type: none">(1) A list of current committee members and their departments;(2) A summary of Travel Awards, including:<ul style="list-style-type: none">a. The number of applications;b. The number of awards given;c. The amount awarded;d. The number of waitlisted applicants; ande. The number of remaining waitlisted applicants (for each cycle and in total).(3) A summary of accomplishments;(4) A section on STAC operational changes and their success/failure;(5) A section presenting outlooks/goals for the remainder of the fiscal year (on the mid-year reports only);(6) A section presenting outlooks/goals for the following year’s Committee (end-of-year reports only);(7) An optional section on ongoing, unresolved issues.B. A number of appendices shall also be included:<ul style="list-style-type: none">(1) An addendum updating the summary of the previous year’s numbers pursuant to VIII GPSG Code § 6.201(B)(3).(2) The current version of the STAC policies and procedures;(3) The current TA grading criteria and rubric;(4) Agendas for any past STAC meetings of the current fiscal year;(5) Meeting minutes for any past STAC Meetings of the current fiscal year;(6) Awards bills for any past awards cycle of the current fiscal year;(7) Any other resolution presented to the Senate, with a remark of whether it passed or failed.													

Appendix D – Financial Regulations

D-1000-2	Allocations Formula
	<p style="text-align: center;">RU Allocation = [Population-Based Allocation] + [Participation-Based Allocation]</p> <p>Population-Based Allocation = Where “RU Population Points” shall be equivalent to the number of fee-paying graduate and professional students in that RU or 50, whichever is greater.</p> <p>Participation-Based Allocation = Where “eligible” is defined as having met the requirements stipulated in IX GPSG Code § 3.201.</p> <p>Participation points for Senators and RUs will be assigned as follows, with points attributed per Senator unless specified otherwise:</p> <ul style="list-style-type: none"> A. Attendance at a Senator Onboarding Training Session = 3 points <ul style="list-style-type: none"> (1) An RU may earn up to 6 points via attendance at Senator Onboarding Training Session(s) B. Attendance at annual Senate Legislation Writing Workshop = 3 points <ul style="list-style-type: none"> (1) An RU may earn up to 6 points via attendance at Senate Legislation Writing Workshop C. Authorship or primary co-sponsorship of Senate Legislation = 1 – 3 points, as follows: <ul style="list-style-type: none"> (1) General Bill (as defined in II GPSG Code § 3A.001), either recommended “favorably” by a Senate Standing Committee or passed by the full Senate <ul style="list-style-type: none"> a. Primary Authorship: 3 points b. Co-Sponsorship: 2 points c. Signatory status: 1 point (2) Resolution (as defined in II GPSG Code § 3A.005), either recommended “favorably” by a Senate Standing Committee or passed by the full Senate <ul style="list-style-type: none"> a. Primary Authorship: 2 points b. Co-sponsorship: 1 point c. Legislation that either originates in a Senate Standing Committee or is written in fulfillment of Standing Committee duties (as outlined in II GPSG Code § 4.003-1) may not be attributed participation points. (3) An RU may earn up to 10 points for Senate Legislation written, co-sponsored, or endorsed by its Senator(s), although there is no limit on the quantity of legislation that an RU can produce. D. Service on an External Appointment: <ul style="list-style-type: none"> (1) An RU earns 1 point when a fee-paying graduate or professional student from that RU, who need not be a sitting Senator, serves on an External Appointment. (2) An RU may earn up to 6 points in a 1 point per student, per appointment fashion. E. Service on the “Future of the GPSG Committee” (II GPSG Code § 4.201): <ul style="list-style-type: none"> (1) 3 points for each of the five Senators on the Committee F. Service on Senate Standing Committee = 3 points <ul style="list-style-type: none"> (1) Where “Service” is defined as attending no fewer than 80% of Committee meetings G. Other Activities as Determined by the Senior Vice President and President Pro Tempore: <ul style="list-style-type: none"> 1. The Senior Vice President and President Pro Tempore shall have delegated authority to assign point values, upon unanimous

	<p>consent, to additional opportunities not otherwise addressed in GPSG Code Appendix D § D-1000 (hereinafter, “new opportunities”).</p> <ol style="list-style-type: none"> In such circumstances, an individual new opportunity may be assigned no more than 3 points. The Senior Vice President and President Pro Tempore shall create and manage a singular document that records the number of Senate meetings attended by each RU, the number of Town Halls held by each RU, and the number of participation points achieved by each RU. This document will be submitted to the Vice President for Finance no later than 3 business days prior to the April Senate meeting and updated within 3 business days following the April Senate meeting to reflect any additional points accrued at the April meeting. Point designation and management of the participation point system by the Senior Vice President and President Pro Tempore are subject to review and amendment by the Senate Oversight and Advocacy Committee to ensure that points assigned to RUs are in accordance with this Act and reflect good faith efforts by Senators. Opportunities that could be assigned point values for participating Senators include, but are not limited to, serving on a university search committee, attending a Student Government event or program, assisting Executive Branch officers with projects and initiatives, representing the GPSG at university-sponsored events, and serving on an Ad- Hoc or Select Senate Committee (II GPSG Code § 4.101). When participation point values are assigned to new opportunities, the Senior Vice President and President Pro Tempore must make a good faith effort to communicate such opportunities to all members of the Senate in a manner that is timely, accessible, and fair. <p>H. Hosting One Additional Town Hall = 5 points (1) An RU may earn (5) five points for hosting a second town hall, in addition to the required town hall needed to remain in good standing, as stipulated in II GPSG Code §1.203.</p>																		
D-1001.1-2	Compensation of Officers																		
	<table> <tr> <th>Compensable Officer</th><th>Amount</th></tr> <tr> <td>President</td><td>\$3,000.00/year</td></tr> <tr> <td>President Pro Tempore</td><td>\$1,200.00/year</td></tr> <tr> <td>Senate Committee Chairs</td><td>\$1,000.00/year</td></tr> <tr> <td>All other Executive Officers</td><td>\$1,600.00/year</td></tr> <tr> <td>All Cabinet Directors</td><td>\$1,000.00/year</td></tr> <tr> <td>Solicitor General</td><td>\$1,000.00/year</td></tr> <tr> <td>Board of Elections Chair¹¹</td><td>\$630.00/year</td></tr> <tr> <td>Board of Elections Member¹²</td><td>\$450.00/year</td></tr> </table>	Compensable Officer	Amount	President	\$3,000.00/year	President Pro Tempore	\$1,200.00/year	Senate Committee Chairs	\$1,000.00/year	All other Executive Officers	\$1,600.00/year	All Cabinet Directors	\$1,000.00/year	Solicitor General	\$1,000.00/year	Board of Elections Chair ¹¹	\$630.00/year	Board of Elections Member ¹²	\$450.00/year
Compensable Officer	Amount																		
President	\$3,000.00/year																		
President Pro Tempore	\$1,200.00/year																		
Senate Committee Chairs	\$1,000.00/year																		
All other Executive Officers	\$1,600.00/year																		
All Cabinet Directors	\$1,000.00/year																		
Solicitor General	\$1,000.00/year																		
Board of Elections Chair ¹¹	\$630.00/year																		
Board of Elections Member ¹²	\$450.00/year																		

¹¹When the Chair of the Board of Elections is a GPSG appointee.

¹²When the member of the Board of Elections is a GPSG appointee.

I. Appendix E – Standing Rules of the Graduate and Professional Student Government Senate

E-1000	Introduction
	<p>A. The following rules shall govern and control all actions and procedures of the Senate, pursuant to this Code.</p> <p>B. Each session shall begin following the election of the majority of a new Senate.</p>
E-1001-1	Suspension and Amendment of the Rules
	<p>A. These rules may not be permanently rescinded or altered except by a resolution passed by at least 2/3ds of the RUs of the Senate.</p> <p>B. Upon a 2/3ds affirmative vote by present and voting members, the Senate may temporarily suspend any of these rules during full meetings of the Senate, except as otherwise provided under this Appendix.</p> <p>C. This Section <i>cannot</i> be suspended.</p> <p>D. These rules shall be reviewed, amended where applicable, and passed by the GPSG at the first and final meeting of each Legislative session.</p>
E-1002	Quorum
	<p>A. A quorum consists of a majority of all RUs of the Senate (50 percent of all RUs plus one). For units which utilize the co-Senator option, only one Senator need be present for purposes of quorum.</p> <p>B. Should the point of quorum be raised during a meeting, the doors shall be closed and the roll of attendees present at the meeting shall be called by the presiding officer.</p> <p>C. In special cases requiring remote meetings, quorum will be determined pursuant to § E-1015.</p>
E-1003-1	Attendance Policy
	<p>A. All qualified Senators must sign in upon entry by providing their signature on the attendance list; if attending via Zoom, Senators must sign in by entering their full name and representative unit in the chat function. <i>To preserve the nature of a democratically-elected student government, Senators are forbidden from naming a proxy to attend in their stead.</i></p> <p>B. One qualified Senator from each unit must vote on the legislation ballot in order for the RU to be recorded as having been present at that Senate meeting.</p> <p>C. Failure to meet either requirement in §§ 1003(A) or (B) will result in the RU being marked as absent.</p> <p>D. For special cases requiring remote meetings, attendance will be taken pursuant to § E-1015.</p>
E-1004	Senate Committee Selection
	<p>A. All standing, select, and ad-hoc committees of the Senate shall be composed in a manner consistent with this Code.</p> <p>B. The presiding officer of the Senate shall ask for nominees for each committee. In cases where there are less than five nominees, the presiding officer is empowered to assign Senators to vacancies.</p> <p>C. The Senate shall conduct a voice-vote to approve committee membership in cases where only five nominees have been identified.</p> <p>D. The Senate shall conduct a ballot vote to approve committee membership in cases where more than five nominees have been identified.</p> <p>(1) Senators may vote for up to five nominees.</p> <p>(2) The five nominees with the most votes shall become members of the respective committee.</p> <p>E. Vacancies of Senate committees shall be filled at the subsequent standing meeting of the Senate by ballot voting.</p>

E-1005-2	Business of the Senate
	<p>A. In the absence of the Senior Vice President, the highest officer on the following list shall convene or reconvene the Senate and preside, in descending order:</p> <ol style="list-style-type: none"> (1) The President Pro Tempore; (2) The Chair of the Resolutions Development Committee; (3) The Chair of the Finance Committee; (4) The Chair of the Oversight & Advocacy Committee; (5) The Chair of the Travel Awards Committee; (6) The Chair of the Appropriations Committee; (7) The Chair of the State of Graduate and Professional Students Committee; <p>B. The agenda, including titles of all legislation to be presented, shall be made publicly available at least 5 days before a standing meeting of the Senate.</p> <p>C. Draft legislation and a memo including updates from the Executive Branch must be circulated no less than 72 hours before a standing meeting of the Senate.</p> <p>D. In extenuating circumstances, the SVP may modify the agenda and circulate new legislation up to 24 hours before a meeting of the Senate.</p> <p>E. Agenda items for all standing meetings of the Senate shall always include:</p> <ol style="list-style-type: none"> (1) An Open Forum; (2) An Executive Forum; (3) Updates from the Student Body President; (4) Updates from Senate committee chairs (or their designee); and (5) Presentation, discussion and voting on all legislative matters. <p>F. Other agenda items, including invited speakers, may be included at the discretion of the presiding officer.</p>
E-1006	Open Forum Policies
	<p>A. All standing meetings of the Senate shall include an open forum to allow constituents the opportunity to address the Senate on any issue related to graduate and professional student concerns and/or campus policy changes.</p> <p>B. The duration of the open forum shall be a maximum of 20 minutes.</p> <p>C. The open forum may be extended by a 2/3ds vote of members present and voting.</p> <p>D. Each speaker will be allowed a maximum of 2 minutes. This may be extended one time by a 2/3ds vote of the Senate for an additional 2 minutes.</p> <p>E. No speaker may cede their time to another speaker.</p> <p>F. Persons wishing to address the Senate are advised to sign up with the Senior Vice President by 10 p.m. the night prior to a standing meeting of the Senate.</p> <p>G. Following the open forum, members of the Executive Board will be provided a maximum of 5 minutes each to present updates on their work to the Senate. Following each report, the presiding officer will allow up to 2 minutes for any questions to be raised by attendees.</p> <p>H. This section cannot be suspended.</p>
E-1007	Amendments and Motions
	<p>A. All amendments shall be germane to the original subject matter of the legislation.</p> <ol style="list-style-type: none"> (1) If the question of germaneness is raised, the Solicitor General or designated parliamentarian shall make a ruling; (2) The Solicitor General or designated parliamentarian may be overruled by the chair of the committee from which the bill being debated originated, provided that the chair of said committee gives an articulable reason for overruling the Solicitor General or designated parliamentarian on the record;

	<ul style="list-style-type: none"> (3) If the Senator offering the amendment is unsatisfied, they may call on the Senate to decide on the question of germaneness; (4) The Senate shall then vote on the issue with a simple majority of the Senators present and voting being sufficient. (5) Germaneness of comments shall be at the discretion of the presiding officer. B. A motion to adjourn shall: <ul style="list-style-type: none"> (1) Be seconded before the motion is put to the vote of the Senate; and (2) Shall be decided without debate; and (3) Shall only be in order following the completion of voting on legislation at standing meetings of the Senate. C. A motion to table shall: <ul style="list-style-type: none"> (1) Be seconded before the motion is put to the vote of the Senate, and is in order except when a motion to adjourn is before the Senate; (2) Be decided with limited debate not to exceed five minutes; (3) Not be paired with a motion to remove from the table for reconsideration, (4) Not be considered when the question before the Senate is the adoption of an amendment to a bill or resolution. A motion to table an amendment applies to the amendment only, and the motion may not expressly, by implication, or by construction be expanded to include a motion to table the bill also; (5) Shall not thereafter be considered except on motion to reconsider to remove from the table approved by a majority vote, (6) Shall require a 2/3ds majority vote to be passed. D. A motion to remove from the table for reconsideration: <ul style="list-style-type: none"> (1) Is in order for any member to move for the reconsideration thereof on the same or the succeeding legislative day; (2) Shall require a 2/3ds majority vote to be successful; (3) Shall not be in order when the motion to reconsider pertains to the election of committee members. E. Senators may propose explicit amendments to legislation that may be deemed as friendly or unfriendly. <ul style="list-style-type: none"> (1) Any amendments to legislation should be proposed with specific, prepared language, such as to insert a pre-written paragraph or phrase, strike out a specific word or phrase, or a combination of striking out and inserting, all in accordance with Robert's Rules of Order. (2) If the sponsor of the bill or resolution deems the proposed amendment friendly, the amendment shall be adopted without further debate or a vote. Additionally, the Senator or Executive Board member who proposed the amendment may request to be listed as co-sponsor. (3) If the sponsor of the bill or resolution deems the proposed amendment unfriendly, and the amendment is not withdrawn, the body shall enter debate regarding the amendment. <ul style="list-style-type: none"> a. Amendments to the amendment are in order and shall follow the same process. b. Any rules adopted during general debate shall carry over to the amendment debate. c. Should an unfriendly amendment be adopted by the Senate, any sponsors who had deemed it unfriendly may elect to no longer be listed as sponsors. (4) If voting is necessary, a motion to amend shall require a two-third (2/3s) majority vote to be successful.
--	--

E-1008	Debate
	<p>A. The presiding officer shall have general direction of the Senate and shall be authorized to take such action as is necessary to maintain order, and in case of any disturbance or disorderly conduct in the galleries or lobbies, he or she shall have the power to order those areas cleared pursuant to § E-1009.</p> <p>B. There shall be no limitations on the amount of time that a member may speak on any business of the Senate or limiting the time for consideration of said business, unless a motion to limit debate has been approved by two-thirds of the members of the Senate present and voting prior to consideration of the business.</p> <p>C. Senators and other members with speaking privileges may question the sponsors of a bill or resolution on any matter germane to the business that remains within the bounds of general decorum. No individual may ask more than one question in a row; those questioning must allow an appropriate amount of time for response.</p> <p>D. There shall be no limitation on the number of times a Senator or Executive Branch member may speak on the main motion, or on any other motion.</p> <p>E. Any debate by a member must be germane to the motion under consideration and respectful to all engaged Senators, Executive Branch members, and others in attendance, in such a manner that maintains General Decorum pursuant to § E-1009.</p> <p>F. The members shall have freedom of speech and debate in the Senate and shall not be liable to impeachment or question, in the Student Judicial Systems for words, therein spoken.</p> <p>G. Should a Senator reference another Senator, Executive Branch member, or attendee by name, position, or other identifiable language [from any branch], the offended party may request the right of reply to address the specific comments made toward the offended party; any other use of this right shall be deemed out of order.</p> <p>H. When a speaking limit has been adopted, yielding shall be in order to any person. A person may not yield the time that has been yielded to them.</p>
E-1009-1	General Decorum
	<p>A. The presiding officer shall be responsible for preserving order and decorum, by means of removing guests with persistent disorderly conduct, or temporarily restricting permissions in special cases as given by § E-1015</p> <p>B. Senators and attendees should address others respectfully by:</p> <ol style="list-style-type: none"> (1) Seeking recognition of the presiding officer before speaking (§ E-1013) (2) Keeping the rules of debate (§ E-1008). (3) Maintaining an environment which promotes justice, inclusion, and equality. (4) Providing any commentary or feedback in a professional manner. <p>C. Senators, Executive Branch members, or any other person in attendance may be referred to by name. No derogatory remark reflecting personally upon any Senator, Executive Branch member, or any other person in attendance shall be in order upon the floor of the Senate unless preceded by a motion or resolution of censure.</p> <p>D. No remark soliciting the donation of funds for the support of any person or organization shall be in order upon the floor of the Senate, unless the remark has some relevance to a bill or resolution before the body or is associated with projects sponsored by the Director of Community Engagement. No article of</p>

Appendix E – Standing Rules of the Graduate and Professional Student Government Senate

	any kind soliciting business or donations may be placed by any person anywhere in the Senate chamber or in any Senate office.
E-1010	Speaking Privileges
	<p>A. Upon undebatable seconded motion adopted by majority vote, the Senate may extend speaking privileges to any person once not to exceed five minutes.</p> <p>B. The presiding officer is required to recognize guests for the purposes of defending their bill for a time not to exceed five minutes. The presiding officer must recognize guests to speak to any properly seconded amendment not to exceed two minutes.</p> <p>C. Any invited speakers listed on the agenda shall be extended speaking privileges for their designated portion of the meeting without objection. Speaking privileges will not be extended for portions of the meeting involving Executive Board updates, legislation, or any other business specifically conducted by the Senate.</p> <p>D. The Graduate and Professional Faculty Advisor and the Director of Student Life and Leadership shall be extended speaking privileges without objection. Upon objection, the motion to extend speaking privileges to either of these positions shall be considered under debate and passed by a simple majority of members present.</p> <p>E. The following Student Government officers shall be extended speaking privileges without objection. Upon objection, the motion to extend speaking privileges to either of these positions shall be considered under debate and passed by a simple majority of members present:</p> <ol style="list-style-type: none"> (1) The Student Body President; (2) The GPSG President; (3) The GPSG Senior Vice President (in their capacity as the presiding officer of the Senate); and (4) The Speaker of the Undergraduate Senate. <p>F. When germane, officers of the Executive and Judicial branches may be recognized by the presiding officer in cases that pertain to their expertise, but may not contribute to debate regarding legislation, propose amendments to legislation, or propose a motion.</p>
E-1011	Questions of Order
	<p>A. The presiding officer shall decide all questions of order, subject to an appeal to the Senate by any member.</p> <p>B. A majority of the membership of the Senate present and voting is necessary to sustain any appeal from the ruling of the presiding officer.</p> <p>C. In the event the Standing Rules, Student Government Code, and Student Body Constitution do not provide for or cover any point of order raised by any Senator, Executive Branch member, or attendee, the current edition of Robert's Rules of Order shall govern.</p>
E-1012	Precedence of Motions
	<p>When a main motion is before the Senate no motion shall be received except those herein specified, with the following order of precedence:</p> <ol style="list-style-type: none"> A. To adjourn; B. To lay on the table; C. To remove from the table for reconsideration; D. To amend an amendment; E. To amend; or F. To pass a bill.

E-1013-1	Obtaining Recognition
	<ul style="list-style-type: none"> A. When any Senator or Executive Branch member wishes to speak in debate or deliver any matter to the Senate, the individual shall raise their hand to obtain the attention of the presiding officer who may choose to keep a list of representatives wishing to speak. The presiding officer will make every attempt to first recognize members who have spoken little or none on a matter. B. No member shall speak until recognized by the presiding officer. Only the presiding officer may award the floor to any Senator, Executive Branch member, or attendee. C. A representative who has the floor may yield the floor to another representative only for the purpose of allowing another representative to state a question or comment. D. A representative who has obtained the floor may be interrupted only for the following reasons: <ul style="list-style-type: none"> (1) A request that the member speaking yield for a reason; (2) A point of order; and/or (3) A parliamentary inquiry. E. For special cases requiring online meetings, please obtain recognition as specified in § E-1015.
E-1014	Voting Procedure
	<ul style="list-style-type: none"> A. Voting of all motions shall be done by voice. B. Voting of all legislative matters shall take place on HeelLife, except in cases where the ballot is not accessible to Senators, where a bill or resolution moved off the table is to be voted on, or during committee selection. C. In cases where paper ballots must be utilized, the Senator must write the corresponding number of the bill or resolution, whether they vote in the affirmative, negative, or abstain, and must sign their ballot. D. A senator must abstain from voting on a given bill if: <ul style="list-style-type: none"> (1) The senator was not present for the presentation of the bill; (2) The senator belongs to a registered student organization that is receiving funds on the bill conferring appropriations; (3) The senator is listed on the bill conferring travel awards. E. In cases where the co-senator option is utilized and both senators are present, only one may submit votes on behalf of the unit. F. For special cases requiring online meetings, please vote as specified in Section 16.
E-1015-1	Special Cases Requiring Remote Meetings
	<ul style="list-style-type: none"> A. Special cases are duly called meetings of the GPSG Senate that cannot, by reason of prohibition by University policy, public health, or safety concerns, convene in person and that are instead held remotely facilitated by video conferencing technology. The following rules shall apply only to special cases. B. Previous sections of this document shall apply to special cases except where Section 16 stipulates an alternative rule. When this section stipulates a rule in apparent conflict with an existing rule in a previous section, the special cases rule shall take precedence in a remote meeting. C. The presiding officer, or a member designated by the presiding officer, may call roll at the beginning of the meeting to determine that quorum has been met and for the purposes of recording attendance. <ul style="list-style-type: none"> (1) All attendees should adjust their displayed name such that they may be easily recognizable.

	<p>(2) Attendance for all attendees will be determined by using the participant list.</p> <p>(3) Senators will be required to state their attendance for purposes of determining quorum by either:</p> <ol style="list-style-type: none"> Using a chat feature to indicate the presence of their unit, or Recording their attendance through HeelLife Events, or Any other manner deemed accurate and appropriate by the presiding officer and the member tasked with monitoring quorum. <p>(4) Attendance will be taken at the beginning, middle, and end of the meeting to ensure quorum is maintained for the duration of the meeting.</p> <p>D. Any individual wishing to speak in debate or deliver any matter to the Senate shall make it known by using the hand raise function in the video conferencing platform. The presiding officer will make every effort to recognize speakers in a timely manner and in the order in which they are received, <i>except in the case of members who have spoken little or none on a matter. The presiding officer will make every attempt to first recognize such members, regardless of when their hand was raised.</i></p> <p>E. Motions shall be proposed and seconded by voice, but shall proceed to a full vote using available one-click feedback software in the video conferencing program. The presiding officer shall allow ample time for votes to be cast before announcing whether a motion has passed. §§ E 1014(D) and (E) apply to special cases. After the outcome of a motion has been announced, Senators should clear prior responses so as to not interfere with future voting.</p> <p>F. Roll call votes shall be in order:</p> <ol style="list-style-type: none"> Whenever a paper ballot would otherwise be in order, Whenever the video conferencing platform, Internet connectivity, call-in reception, or other technological issues of any kind impede either Senators in their ability to vote or the presiding officer in their ability to determine the results of the voting, or At the discretion of the presiding officer <p>G. The presiding officer shall have general direction of the Senate and shall be authorized to take such action as is necessary to maintain order, and in case of any disturbance or disorderly conduct, they shall have the power to temporarily;</p> <ol style="list-style-type: none"> Mute audio and/or video for any or all participants, Disable chat features in the video conferencing platform. <p>H. The presiding officer shall have permission, for the sake of transparency, to record the meeting and keep a log of all chat messages sent publicly or privately. In such cases, this information will be made available after the meeting.</p>
--	---

Appendix F – Record of Changes (5 September 2023)

Page	Description
1-E	I GPSG Code § E-1001 amended as § E-1001-1 pursuant to General Bill 53-031
1-E	I GPSG Code § E-1003 amended as § E-1003-1 pursuant to General Bill 53-031
2-E	I GPSG Code § E-1005-1 amended as § E-1005-2 pursuant to General Bill 53-031
6-E	I GPSG Code § E-1013 amended as § E-1013-1 pursuant to General Bill 53-031
7-E	I GPSG Code § E-1015 amended as § E-1015-1 pursuant to General Bill 53-031
7	II GPSG Code Title II § 1.203 amended as § 1.203-1 pursuant to General Bill 53-022
15	III GPSG Code Title II § 4.002-1 amended as § 4.002-2 pursuant to General Bill 53-041
22	IV GPSG Code Title III § 1.101-1 amended as § 1.101-2 pursuant to General Bill 53-064
23	IV GPSG Code Title III § 2.101 amended as § 2.101-1 pursuant to General Bill 53-064
25	IV GPSG Code Title III § 3.003 amended as § 3.003-1 pursuant to General Bill 53-064
25	IV GPSG Code Title III § 3.004 amended as § 3.004-1 pursuant to General Bill 53-064
26	IV GPSG Code Title III § 3.005 deleted pursuant to General Bill 53-064
26	IV GPSG Code Title III § 3.008 amended as § 3.008-1 pursuant to General Bill 53-064
27	IV GPSG Code Title III § 3.009 amended as § 3.009-1 pursuant to General Bill 53-064
27	IV GPSG Code Title III § 3.010 amended as § 3.010-1 pursuant to General Bill 53-064
27	IV GPSG Code Title III § 3.011 amended as § 3.011-1 pursuant to General Bill 53-064
28	IV GPSG Code Title III § 3.012 deleted pursuant to General Bill 53-064
2-D	V GPSG Code § D-1001.1-1 amended as § D-1001.1-2 pursuant to General Bill 53-067
70	VI GPSG Code Title IX § 3.001 amended as § 3.001-1 pursuant to General Bill 53-071
71	VI GPSG Code Title IX § 3.101 amended as § 3.101-1 pursuant to General Bill 53-071

Record of Changes (1 January 2024)

Page	Description
6	VII GPSG Code Title II § 4.002-2 amended as § 4.002-3 pursuant to General Bill 54-006
2-D	VIII GPSG Code § D-1000-1 amended as § D-1000-2 pursuant to General Bill 54-016
70	IX GPSG Code Title IX § 3.001-1 amended as § 3.001-2 pursuant to General Bill 54-017
72	IX GPSG Code Title IX § 3.103 amended as § 3.103-1 pursuant to General Bill 54-017